

## DEMOCRATIC RENEWAL SCRUTINY PANEL

**Venue:** Town Hall, Moorgate  
Street, Rotherham.

**Date:** Thursday, 21 February  
2008

**Time:** 4.00 p.m.

### A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies and Communications.
4. Declarations of Interest.
5. Questions from members of the public and the press.

#### **For Monitoring:-**

6. Schools Duty to Promote Community Cohesion (report herewith) (Presentation also by Kevin Robinson, Education Consultant) (Pages 1 - 4)
7. Promoting Effective Written Communication and the use of Plain English Within RMBC (report herewith) (Pages 5 - 10)
8. Neighbourhood Charters (report herewith) (Pages 11 - 14)
9. Second and Third Quarter Area Plans Progress Update (report herewith) (Pages 15 - 72)
10. Quarter 3 Performance Report (herewith) (Pages 73 - 85)

#### **Minutes - For Information:-**

11. Minutes of the meeting of the Democratic Renewal Scrutiny Panel held on 17th January, 2008 (herewith). (Pages 86 - 90)

12. Minutes of the meetings of the Performance and Scrutiny Overview Committee held on 19th December, 2007, 18th January and 1st February, 2008 (herewith). (Pages 91 - 117)
13. Minutes of a meeting of the New Arrivals Working Party held on 30th January, 2008 (herewith) (Pages 118 - 119)

**Date of Next Meeting:-  
Thursday, 3 April 2008**

**Membership:-**

Chairman – Councillor Whelbourn  
Vice-Chairman – Councillor Austen  
Councillors:-Cutts, Dodson, Foden, J. Hamilton, Johnston, Littleboy, Mannion,  
Pickering and Sangster

**Co-opted Members**

Debbie Heath (Voluntary Action Rotherham)  
Councillor A. Buckley (Parish Council Representative)  
David Morton (Parish Council Representative)  
Ray Noble (Community Representative)

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

<b>1. Meeting:</b>	<b>Democratic Renewal Scrutiny Panel</b>
<b>2. Date:</b>	<b>21st February, 2008</b>
<b>3. Title:</b>	<b>Schools duty to promote Community Cohesion</b>
<b>4. Programme Area:</b>	<b>Children and Young Peoples Service</b>

**5. Summary**

The School & Inspections Act 2006 introduced a duty for schools to promote Community Cohesion. This duty came into force in September 2007 and will be inspected by Ofsted from September 2008. This Report outlines the guidance that schools have received to support this duty and identifies the expected outcomes arising from this duty.

A presentation will be made at the meeting in support of the Report.

**6. Recommendations**

**That the report is received.**

## 7. Proposals and Details

The duty to promote community cohesion builds on the role of schools to deliver a curriculum that promotes the spiritual, moral, cultural, and physical development of pupils at the school and of society.

During July 2007 the Department for Children, Schools and Families provided non statutory guidance on Community Cohesion. The guidance:

- Explains what is meant by community cohesion; and
- Describes how a school can contribute to community cohesion.

Community cohesion means working towards a society in which there is a **common vision** and **sense of belonging** by all communities; a society in which the diversity of people's backgrounds and circumstances is appreciated and valued; a society in which similar **life opportunities** are available to all; and a society in which strong and positive relationships exist and continue to be developed in the workplace, in schools and in the wider community.

A cohesive community is identified as one where: There is a clearly defined and widely shared sense of the contribution of different individuals and different communities to a future vision for a neighbourhood, city, region or country. This recognises the contribution made by individuals within any community and the fact that people will naturally hold different ambitions, aspirations, beliefs and life experiences. But importantly, it places a strong emphasis on how they will also share important characteristics and experiences with those from their own and different communities.

Developing a sense of belonging is identified as being where people know what everyone expects of them, and what they can expect in turn. It can be identified where there is a strong sense of trust in institutions locally to act fairly in arbitrating between different interests and for their role and justifications to be subject to public scrutiny.

Schools' role here is crucial. By creating opportunities for pupils' achievement and enabling every child and young person to achieve their potential, schools make a significant contribution to long term community cohesion.

### **The role of schools in promoting community cohesion**

Schools build community cohesion by promoting equality of opportunity and inclusion for different groups of pupils within a school. But alongside this focus on inequalities and a strong respect for diversity, they also have a role in promoting shared values and encouraging their pupils to actively engage with others to understand what they all hold in common.

All schools, whatever the mix of pupils they serve, are responsible for equipping those pupils to live and thrive alongside people from many different backgrounds. For some schools with diverse pupil populations, existing activities and work aimed at supporting pupils from different ethnic or socioeconomic backgrounds to learn with, from and about each other, will already be contributing towards community cohesion. For other schools where the pupil population is less diverse or predominantly of one socioeconomic, ethnic, religious or non-religious background,

more will need to be done to provide opportunities for interaction between children and young people from different backgrounds.

Just as each school is different, each school will make an important but different contribution to community cohesion. Each will therefore need to develop an approach reflecting:

- the nature of the school's population
- the location of the school – for instance whether it serves a rural or urban area and the level of ethnic, socio-economic or religious or non-religious diversity in that area.

In the light of the new duty all schools will find it useful to consider how different aspects of their work already support integration and community cohesion; to take stock of what has worked so far, for them and for other schools; and consider where there may be scope to improve their existing work through a more explicit focus on the impact of their activities on community cohesion.

Broadly, schools' contribution to community cohesion can be grouped under the three following headings:

- Teaching, learning and curriculum – helping children and young people to learn to understand others, to value diversity whilst also promoting shared values, to promote awareness of human rights and to apply and defend them, and to develop the skills of participation and responsible action – for example through the new 'Identity and Diversity: living together in the UK' strand within citizenship education.
- Equity and excellence – to ensure equal opportunities for all to succeed at the highest level possible, striving to remove barriers to access and participation in learning and wider activities and working to eliminate variations in outcomes for different groups.
- Engagement and extended services – to provide reasonable means for children, young people, their friends and families to interact with people from different backgrounds and build positive relations: including links with different schools and communities and the provision of extended service with opportunities for pupils, families and the wider community to take part in activities and receive services which build positive interaction and achievement for all groups.

The role of local authorities and other partners: Local authorities, religious or non-religious organisations including the Standing Advisory Council on Religious Education (SACRE), and other voluntary and community organisations have an important role in supporting schools to discharge the duty to promote community cohesion. Local authorities in particular should work in partnership with schools, providing appropriate support and information and, when required, acting as an initial point of contact with community groups and other agencies. Schools will already be working closely with local authorities and other partners, but should be able to look to them for practical support and assistance to promote community cohesion, for example through the identification of relevant local contacts and facilitating links with other schools and organisations.

### **8. Finance**

No financial implications identified.

**9. Risks and Uncertainties**

Schools will be subject to inspection from September 2008 on their duty to promote Community Cohesion. Guidance from Ofsted on how this duty will be inspected is due, but not yet published.

**10. Policy and Performance Agenda Implications**

**11. Background Papers and Consultation**

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>DEMOCRATIC RENEWAL SCRUTINY PANEL</b>
<b>2.</b>	<b>Date:</b>	<b>21<sup>st</sup> February, 2008</b>
<b>3.</b>	<b>Title:</b>	<b>PROMOTING EFFECTIVE WRITTEN COMMUNICATION AND THE USE OF PLAIN ENGLISH WITHIN RMBC</b>
<b>4.</b>	<b>Directorate:</b>	<b>CHIEF EXECUTIVE'S</b>

### **5. Summary**

This report outlines a number of measures currently in place to promote effective clear communications and the use of plain English across the Authority, and puts forward recommendations to further develop the approach in line with best practice.

### **6. Recommendations**

Members are asked to:-

- Note the contents of the report
- Recommend an audit by the Head of Corporate Communications and Marketing to determine the extent to which the Plain English Campaign's Crystal Mark has been adopted across Strategic Directorates, with recommendations for future action
- Support the updating of the RMBC Plain Language and Clear Communication Guidelines, and endorse an internal publicity campaign to raise awareness with members and officers
- Request a progress report on these and other possible options for improvement in two months' time.

## 7. Proposals and Details

There are a number of measures currently in place to promote effective clear communications, to endorse the use of plain English and to counter the use of inappropriate “jargon” by council officers, including the following:-

1. Communicating and Engaging With Others is a key competency against which the performance of all managers across Rotherham Borough Council should be measured through their Performance and Development Reviews.

A list of the skills and behaviours expected in delivering this competency are attached to this report at Appendix 1. Gaps in this competency should be addressed through an individual member of staff's personal training plan – and team/directorate training plans where needs are common across groups of staff.

2. The Council's Policy into Practice management training programme includes a module called The Business Case for Communications, led by the Head of Corporate Communications and Marketing. It includes practical advice for managers on how delivery of business priorities can be supported by effective communication with elected members, with their own teams and with audiences outside the authority, such as the media eg removal of jargon; use of language and terminology appropriate to the audience, and translating complex issues into easy-to-understand information
3. Plain Language and Clear Communication Guidelines were drawn up by RMBC's design team – formerly part of the Corporate Communications team – as part of the Council's People and Service First customer care initiative several years ago. Topics covered include making things easy to find in long documents, words and phrases to avoid, writing structure and style and an A – Z of alternative words and phrases.

The guidelines are available to members and staff on the RMBC intranet, along with information about the Plain English Campaign (see below). They are also included in the induction programme for employees who are new to the Authority. However, anecdotally they appear not to be well-known or well-used.

Whilst the principles of the guidelines remain sound, they would undoubtedly benefit from a review and updating, and a campaign to promote awareness and encourage greater use across the Strategic Directorates.

4. The Council appointed a dedicated Internal Communications Officer (ICO) in January 2005. The post sits within the Corporate Communications and Marketing team. The ICO offers advice, guidance and practical support to members and officers about effective communications tools and techniques.

She is regularly asked to proofread documents, to translate them into plain English and/or to ensure that the language and tone is appropriate for the



audience and subject matter. One recent example was a request from the Benefits Service to quality assure correspondence for service users.

The Council also has a network of communications leads within Strategic Directorates with which the ICO works to enhance both capacity and capability.

Whilst the service provided by the ICO is invaluable, and is also supported by other members of the corporate team who are experienced journalists, report and copywriters, its capacity is clearly limited.

5. The Plain English Campaign was set up in 1979 to campaign against what it refers to as “gobbledygook, jargon and misleading public information”, and has since helped many government departments and other official organisations with documents, reports and publications, in the interests of clear and concise information.

The Crystal Mark was introduced in 1990 as the Campaign’s official Seal of Approval and is now established as the standard for organisations to strive for in producing public information.

In January 2007, a report on the Plain English Campaign’s Crystal Mark was presented to the Joint Meeting Cabinet Member for Neighbourhoods and Environment and Development Services by the Head of Corporate Communications.

This followed a Crystal Mark pilot in Licensing, which had received very positive responses from hackney carriage and taxi license applications who had received the forms subject to the Crystal Mark review.

At that time, the Head of Corporate Communications and Marketing outlined the various options available for funding access to Crystal Mark, which included corporate membership (£6,000 plus VAT per year, including training for 20 members of staff) and membership for individual Strategic Directorates (£2,000 plus VAT per annum for the first year, and £1,000 per year after that, inclusive of training for one person). Alternatively it is possible to pay for the Crystal Mark review of individual documents.

A discussion subsequently took place at a Service Directors meeting to determine if any other Council initiative had piloted the directorate, but no further action was taken at that stage.

A more detailed audit of the current position may be helpful, to ensure the Authority is obtaining maximum value for money for any existing connections with the Plain English Campaign and to assess the benefits and budgetary implications of any further involvement.

## **8. Finance**

It is suggested that the progress report referred to in the recommendations includes updated information on the costs associated with Crystal Mark. These would have budgetary implications for any Directorates or Services which opted to participate in the campaign.

It is anticipated that any updates required to the Plain Language and Communication Guidelines document on the intranet would be funded from the corporate communications and marketing budget.

## **9. Risks and Uncertainties**

It is unclear at this stage whether individual services or directorates would have the required funding to take forward further work with the Plain English Campaign.

## **10. Policy and Performance Agenda Implications**

Best practice indicates that effective communication is an integral part of policy-making, business planning and service delivery, and therefore supports all elements of the community strategy/RMBC vision themes – Learning, Achieving, Alive, Safe, Proud, Fairness and Sustainable Development.

The translation of complex issues into clear, concise information which is relevant and accessible to local communities is critical in ensuring Rotherham citizens feel fully informed about life in the Borough, and in the delivery of strong, sustainable communities.

Officers should ensure a similar approach to the reports and other information provided to elected members to ensure they are fully briefed on relevant issues to support them in the decision-making process.

Also, the Local Government Reputation campaign outlines 5 specific communications activities which can have a marked and positive impact on a council's reputation and public satisfaction with its services – including communicating effectively with staff to help them become advocates for the Authority.

## **11. Background Papers and Consultation**

**Management Competency Framework 2007, Strategic HR, RMBC  
Plain English Campaign website, [www.plainenglish.co.uk](http://www.plainenglish.co.uk)  
Local Government Association/IDeA Reputation Campaign**

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## 7. Communicating and Engaging With Others

### *Gaining commitment, oiling the wheels*

*Communicates facts, ideas and proposals to others in an effective and persuasive manner.*

<b>7.1</b>	<b>Speaking and Writing</b>
a.	Communicates in a way that is meaningful and understandable to others.
b.	Explains complex issues simply and puts them into context.
c.	Uses the most appropriate method of communication for the intended audience.
d.	Produces well written and grammatically correct documents such as letters, briefings, minutes and reports.
e.	Listens, questions and clarifies to ensure full understanding.
f.	Gives and receives feedback in a manner that is positive and constructive.
<b>7.2</b>	<b>Rapport Building</b>
a.	Respects others' point of view even when it differs from own.
b.	Demonstrates tact and sensitivity to others and uses a range of approaches to develop rapport.
c.	Values and builds on the ideas of others.
d.	Creates an environment that enables employee involvement and encourages them to engage with the Council.
<b>7.3</b>	<b>Influencing and Negotiating</b>
a.	Develops clear outcomes before negotiating and seeks areas of common understanding and agreement.
b.	Negotiates with others persuasively and effectively where a number of options are available and works towards building win/win solutions.
c.	Presents information confidently and sensitively where there are conflicting points of view.
<b>7.4</b>	<b>Presentations and Meetings</b>
a.	Delivers effective presentations at an appropriate level for the audience and handles any questions confidently.
b.	Ensures all venues used are accessible and inclusive with support provided to maximise participation.
c.	Uses appropriate visual aids and techniques to help understanding.
d.	Actively participates in meetings, being brief and making good use of summarising.

e.	Chairs/facilitates meetings well, ensuring all participants are heard and all agenda items are kept on track and to time.
f.	When required, represents the Council effectively at media interviews and presentations.

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

1.	<b>Meeting:</b>	<b>Democratic Renewal Scrutiny Panel</b>
2.	<b>Date:</b>	<b>21st February, 2008</b>
3.	<b>Title:</b>	<b>Neighbourhood Charters</b>
4.	<b>Directorate:</b>	<b>Neighbourhoods and Adult Services</b>

**5. SUMMARY**

The report provides an update on the progress to date in delivering against Our Futures 3 (OF3) - Objective No. 10:

*Review, develop and implement multi-agency Neighbourhood Charters tailored to meet individual Area Assemblies.*

**6. RECOMMENDATIONS**

**Members are recommended to note progress.**

## 7. PROPOSALS AND DETAILS

7.1 Following consideration of the area assemblies future role and functions in 2006 the Council made a decision to: ***“move away from being simple consultation and information sharing, towards area based co-ordination and delivery of service improvements and regeneration activities.*** Neighbourhood Charters are a key tool in this new way of working.

7.2 Key service providers – Rotherham MBC’s Streetpride, Neighbourhood Enforcement and the Anti Social Behaviour (ASB) Unit, and South Yorkshire Police (SYP) – have a number of core service standards to ensure every neighbourhood receives excellent services e.g.

- Streetpride will repair street lighting faults within 3 days if the fault is not due to a supply failure
- Neighbourhood Enforcement will respond to all noise complaints within 4 working days
- The ASB Unit will log all case details and send complainants an acknowledgement letter within 2 working days including a unique reference number
- SYP will attend immediate incidents in 15 minutes.

7.3 The importance of these standards to the community may differ though from one area to another. As a result, each of the seven Area Assemblies was asked to consider which of the core service standards would be a priority for their Assembly, to be monitored and published in a local Neighbourhood Charter.

7.4 The Area Partnership Managers (APM) were provided with 61 core service standards - Rotherham MBC’s Streetpride, Neighbourhood Enforcement and the ASB Unit, and SYP - and tasked to ensure that 15 priority service standards were chosen by their Co-ordinating Group based on previous community consultation results e.g. Quality of Life surveys and area planning.

7.5 Neighbourhood Charters have now been draft printed tailored to meet individual Area Assemblies. The Charters are based on the priority service standards chosen by the Co-ordinating Groups.

7.6 Performance data has been obtained for a majority of the standards for the periods from April 2006 to March 2007 and April to September 2007. Area Assembly Co-ordinating Groups receive a report showing performance against their chosen priority service standards. Reports will also be submitted to public meetings of each Area Assembly.

7.7 In terms of developing Charters during 2008/09 and beyond, a Working Group has been established comprising local statutory and voluntary partners as well as ENCAMS, a national body responsible for running the ‘Keep Britain Tidy’ campaign and supporting pathfinders and local authorities to develop Neighbourhood Charters.

7.8 The Working Group will explore further the possibilities of:

- extending the number of partners involved in the process
- increasing community involvement in determining local service standards
- the role of the voluntary / community sector and
- piloting arrangements in a number of local neighbourhoods.

7.9 The first meeting of the Working Group was held on Monday 21 January 2008 and agreed that Charters needed to be developed at different levels:

- At the borough level in line with the Joint Customer Service Centres coming on stream - Maltby in July 2008, and Aston and Rawmarsh in 2009.
- In neighbourhoods where there is a community infrastructure and demand for this type of initiative e.g. Eastwood and Springwell Gardens Neighbourhood Governance pilot.

## **8. FINANCE**

The cost of producing and disseminating the current Area Assembly Neighbourhood Charters will be met by the Community Involvement Unit.

## **9. RISKS AND UNCERTAINTIES**

The 'project' has highlighted that in a small number of service areas there is at present a lack of performance monitoring data. Moreover, across all service areas no performance monitoring data is disaggregated down to an Area Assembly level. The project has been, and is, however, an important opportunity to increase community awareness of service standards, setting out what they could expect from both the Council and partners, and Area Assemblies profile. The Working Group has identified ways of improving Charter development for the future.

## **10. POLICY AND PERFORMANCE AGENDA IMPLICATIONS**

The development of Neighbourhood Charters contributes strongly to the delivery of the Rotherham 'Proud' theme.

*Active citizenship and democracy will underpin how Rotherham works. It will be made up of strong, sustainable and cohesive communities, both of place and interest and there will be many opportunities for people to be involved in civic life and local decision making. The means to do this will be clear, well known and accessible.*

## **11. BACKGROUND PAPERS AND CONSULTATION**

- Report to Cabinet Member for Neighbourhoods – Delegated Powers – 20 March 2006
- Local Government White Paper

Consultation has taken place with the following:

- RMBC Streetpride, Neighbourhood Enforcement and ASB Unit

- RMBC's Transformation and Strategic Partnership Services
- 2010 Rotherham Ltd
- South Yorkshire Police
- Barnsley MBC
- South Tyneside MBC
- City of Wolverhampton
- ENCAMS

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Democratic Renewal Scrutiny Panel</b>
<b>2.</b>	<b>Date:</b>	<b>21<sup>st</sup> February 2008</b>
<b>3.</b>	<b>Title:</b>	<b>Second and Third Quarter Area Plans Progress Update</b>
<b>4.</b>	<b>Directorate:</b>	<b>Neighbourhoods &amp; Adult Services</b>

**5. Summary**

This report provides members with an update on the second and third quarter progress of each of the seven Area Assembly Area Plans.

**6. Recommendations**

- i. Members receive the report and note the progress that has been made.**

## 7. Proposals and Details

- 7.1 The engagement and Involvement of the Community is vital in ensuring the success of the Council's Corporate Plan, Rotherham Partnerships Community Strategy, the Local Area Agreement and the Neighbourhood Renewal Strategy.

As part of a longer term strategy to improve democratic decision making across the borough, a new way of working whereby the delivery of Neighbourhood Management would relate to local issues and be reflected in an Area Plan.

The role of the Area Plan has been developed with the aim of bringing together key priorities for the local area including major issues, priorities and actions identified by local communities across each Area Assembly. This means that the Area Co-ordinating Group, led by the Area Assembly Chair and Area Partnership Managers take ownership of the plan and put in place the mechanisms to really 'get things done', meaning clearly visible outcomes for the local community.

This provides our customers with the knowledge that the Council uses feedback to improve local services.

- 7.2 Feedback from the community is required to identify community priorities to feed into the plans through

- Community consultation and community planning activities
- Area Assembly consultation
- Area based initiatives like the Safer Neighbourhood Teams
- Information from partner agencies and the voluntary sector

The current Area Plans are divided into the five over-arching themes identified in the Community Strategy document and each of the 7 Area Plans are reflective of the specific issues raised by local communities.

Consultation on the Area Plans identified a number of borough wide priorities against the Community Strategy Themes including:

### **Safe**

- Anti social behaviour particularly in the 13 Geographical Communities identified within the Neighbourhood Renewal Strategy
- Youth Nuisance
- Motor bike nuisance
- Under age drinking
- Transport

### **Alive**

- Health promotion and awareness sessions, particularly around obesity
- Communication and Information sharing protocols at a local level
- Promoting access to services and health care provision

### **Learning**

- Out of school activities
- Better engagement and co-ordination of provision at a Neighbourhood level
- Increased opportunities and activities for Children and Young People
- Signposting and progression routes for further education and training
- More information about what is available locally.

### **Achieving**

- By improving Transport links are poor preventing people from accessing employment in different areas across the sub region

### **Proud**

- Holding local celebration events
- Building an area wide community network to celebrate culture and diversity
- Undertaking focused work with young people
- Working more closely with Rotherham's Parish councils.

- 7.3 Area Partnership Managers measure the performance against actions in the Area Plans and report this performance on a quarterly basis to each Area Assembly.

The Performance Management of each Area Plan is undertaken by the Co-ordinating groups who receive a report from the Area Partnership Manager outlining progress on actions, achievements and emerging barriers to success along with action plans for poor performance and /or remedial actions.

- 7.4 All local priorities can be found in the full version of the area plans whilst Appendix 1 provides details of progress against top community priorities in each area assembly.

Each area of progress is highlighted using the traffic light reporting system, this shows Green for 'On Target / Complete', Amber for 'Progressing' and Red for 'Off Target'.

## **8. Finance**

The development and implementation of the Area Plans will result in more targeted and efficient delivery of mainstream services, whilst also assisting and supporting local communities to lead on projects and provide services for them.

## **9. Risks and Uncertainties**

The principal risk associated with the development, implementation and progress against each of the Area Plans, is the potential lack of ownership and commitment from all key delivery partners, their ability to provide performance information at a local level and the consequence lack of faith by our residents in addressing their areas of local concern.

The Quality of Life Survey clearly tells us that residents want quicker action and more outcomes. To demonstrate to our residents that "getting things done" is really happening in their areas it is important that the performance management

framework translates action in to meaningful outcomes as reported in the quarterly reports and publicised in the Area Assemblies Annual Reports whilst also providing a mechanism for us to deal with any deterioration in performance and standards with early recovery action in future.

## 10. Policy and Performance Agenda Implications

The ongoing development of Area Assemblies and the capacity building of communities to become involved in decision making, thereby delivering a quality Neighbourhood Management service must address all the key elements of the Government's vision for sustainable communities, neighbourhood development and community engagement and include the new 'Duty to Involve' guidance under the new Local Government and Public Involvement in Health Act 2007.

This will require authorities, where they consider it appropriate, to inform, consult and involve "representatives of local persons", as appropriate, in the exercise of authority functions. It will be for authorities themselves to determine when and how representatives of local persons should be involved.

The Area Plans and Area Assemblies reflect a key part of the local response to the government's challenge to engage communities in service delivery and with partners to provide a more joined up and sustainable approach.

## 11. Background Papers and Consultation

- Rotherham Neighbourhood Renewal Strategy - 2006
- ODPM Sustainable Communities: People, Places and Prosperity – 2005
- ODPM Vibrant Local Leadership – 2005
- ODPM Citizen Engagement and Public Services: Why Neighbourhoods Matter – 2005
- Area Assembly Profiles 2006
- Government White Paper 'Strong and Prosperous Communities' October 2006
- Rotherham Community Strategy – 2005
- Local Government and Public Involvement in Health Act 2007
- Corporate Community Involvement and Consultation Framework - 2006
- Appendix 1 (attached): Progress reports for each of the seven Area Assemblies.

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Appendix 1

1. ROTHERHAM NORTH						
Key/Community priorities	Action	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To target actions and tailor services so no-one is disadvantaged by where they live</b></p> <p><b>Create new opportunities and skills through education, jobs and training for all</b></p>	<p>Communication and consultation with relevant stakeholders and communities of interest to explore ways to overcome barriers to accessing employment.</p>	<p>Map current work being undertaken to meet this priority. Identify gaps and explore possibilities of developing relevant activity.</p>	<p>March 2008-</p>	<p>Rotherham Chamber                      Chamber                      Brij Chaggar                      Children's Information Service                      Voice and Influence Project                      Childcare Inclusion Project                      Sure Start Central                      Judith Higgins                      Rotherham Partnership                      Geoff Wharfe</p>	<p>Rotherham Chamber represented on Rotherham North Coordinating Group</p> <p>Meetings held with partners (including Unison and Rotherham Volunteer Centre) to identify possible actions  <b>PROGRESSING</b></p> <p><b>Quarter 3 Update</b></p> <p>This priority is being carried forward into the 08/09 Area Plan for progression</p>	<p>Work with partners in progress to identify issues. Any issues arising to be looked at in order to find a multi agency solution</p>

2. ROTHERHAM NORTH						
Key/Community priorities	Action	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Give young people a voice and influence in their community</b></p> <p><b>Supporting young people to become involved as representatives on other bodies</b></p> <p><b>To transform the nature of service delivery so no-one is disadvantaged by where they live</b></p> <p><b>To target actions and tailor services so no-one is disadvantaged by where they live</b></p>	<p>Link schools in Rotherham North with community activity where meaningful youth engagement can take place</p>	<p>March 2008</p>	<p>RMBC Children and Young People's Services Ian Whitehead RMBC Area Assembly Team</p>	<p>Lack of take up by young people Opportunities available not in line with interests of young people</p>	<p>Young People's Task and Finish group established TOR agreed            Young people will be invited to sit on the task and finish group. Rotherham North Area Assembly working closely with Objective1 detached youth worker. Local young people working with Task and Finish Group to conduct audit of activity and develop activities to address gaps            Task and Finish group to develop engagement with Youth Cabinet Local young people working with Task and Finish Group to develop scrap book of their needs and aspirations            Community Leadership Skills course being delivered by Swamp Circus for 20 local children as pilot for Local Democracy Week            Course will be rolled out across RN and be delivered for young people and adults together to improve relationships and perceptions.  <b>ON TARGET</b>  <b>Quarter 3 Update</b>            Young People's Task and Finish Group established for 08/09 Area Plan around developing a programme of activity for CHYP</p>	<p>Young people engaging adults via task and finish group and community leadership course            Format of Area Assembly changed once a year to celebrate young people</p> <p>Pilot project to deliver Community Leadership Course for young people. Will be rolled out across Rotherham North with some joint classes between young people and adults to improve relationships and perception of each other.</p>

3. ROTHERHAM NORTH						
Key/Community priorities	Action	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To target actions and tailor services so no-one is disadvantaged by where they live</b></p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p> <p><b>Provide parenting skills for local residents</b></p>	<p>Continue work around promoting parenting skills in Kimberworth Park and seek to extend this to other areas. Extended Services</p> <p>Develop additional services as appropriate</p> <p>Work with Homestart to develop proposals around parenting support.</p>	<p>Map existing provision</p> <p>Promote existing provision through Rotherham North Networks</p> <p>Link with RMBC</p>	<p>April 2007 to be reviewed</p> <p>January 2008</p>	<p>Partners include:</p> <p>Sure Start</p> <p>Central</p> <p>Existing vol/com organisations</p> <p>Children's Centres</p> <p>Children and Young People Services</p> <p>Stuart Platts</p> <p>Homestart</p> <p>Kimberworth Park</p> <p>Community Partnership</p> <p>South Yorkshire</p> <p>Key Fund</p> <p>RMBC Area</p> <p>Assembly Team</p>	<p>Work started though cluster Management Group to identify families in need of parenting skills</p> <p>RNAS Kimberworth Park Community Partnership/ Homestart pilot project to go online October 2007</p> <p>Homestart "Family matters" pilot will provide targeted support in people's homes to families with young children</p> <p>Support includes developing a drop in session once confidence has been built enough to access support and services outside the home</p> <p>Other support to include "Positive parenting" skills and activities/support around Every Child Matters</p> <p>Outcomes</p> <p>Once pilot is evaluated as successful, funding to be sought to roll out across RN.</p> <p>Coordinator appointed in October</p> <p><b>ON TARGET</b></p> <p><b>Quarter 3 Update</b></p> <p>Multi agency steering group established to oversee work of project and develop funding bids for extension of project.</p> <p>Coordinator and Family Support Worker linked to RN</p> <p>Frontline Workers Meeting.</p>	<p>Development of pilot project to address gap in service delivery</p> <p>Good practice to be rolled out across Area Assembly</p> <p>Project will be performance monitored throughout its lifetime as well as perceptions of change from client group</p>

#### 4. ROTHERHAM NORTH

Key/Community priorities	Action	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Target actions and tailor services so that no-one is disadvantaged by where they live</b></p> <p><b>Reduce anti social behaviour</b></p> <p><b>To transform the nature of service delivery to reflect the specific needs of communities</b></p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p>	<p>Mobilise Rotherham North Police Community Support Officers (PCSOs) on mountain bikes to increase response time and increase public reassurance</p>	<p>Proposal for funding to NRF Purchase of mountain bikes Training for PCSOs PCSOs mobilised Quarterly report to Coordinating Group</p>	<p>May 2007</p>	<p>Partners include: South Yorkshire Police Richard Collingwood RMBC Area Assembly Team</p>	<p>Funding approved PCSOs passed medical exams PSCOs and PCs on target to pass health and fitness safety assessment Bikes and specialist kit on order from provider Patrols undertaken from early August with special launch event Project delivery on Neighbourhood Action Group (NAG); Rotherham North Area Plan; Safer Neighbourhood Team (SNT) and Rotherham's Borough wide Women's Strategy priorities. <b>COMPLETE</b> <b>Quarter 3 Update</b> Rotherham North Area Assembly and Safer Neighbourhood Team to conduct multi agency crime survey to assess success of the bikes from the community's point of view.</p>	<p>Issue of police response times raised by consultation with women for Women's Strategy – NRF funding allocated to purchase police mountain bikes, equipment and head cams. Increased visibility of police (bikes to be targeted at areas showing high level of fear and perception of crime through crime surveys) will increase public confidence, and reduce fear of crime Perception and fear of crime to be measures regularly via crime surveys.</p>



5. ROTHERHAM NORTH						
Key/Community priorities	Action	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Target actions and tailor services so that no-one is disadvantaged by where they live</b></p> <p><b>Seek to develop a programme of social activities/ consultation events across the area assembly which helps create community spirit and social cohesion</b></p>	Community cohesion events being held across the Area Assembly	Develop community cohesion as standing item as part of Rotherham North Community Involvement Forum Area Assembly themed meeting to celebrate diversity and promote community cohesion within the area	Dec 2007	Partners include: RMBC Area Assembly Team	<p>Rotherham North Area assembly team supporting events in Kimberworth; Kimberworth Park; Thorpe Hesley and Henley June Area Assembly – PROUD theme included: Mental Health Presentation; Bollywood Dancing; performances by Young People 50 plus club supported by Rotherham North Area Assembly team West Central Women's Forum supported by Rotherham North Area Assembly team October 2007 Area Assembly meeting theme – Celebrating Young People December 2007 Area Assembly meeting to bring together different ages and cultures to celebrate Christmas</p> <p><b>ON TARGET</b> <b>Quarter 3 Update</b> Rotherham North Area Assembly Community Awards held in December 07 to celebrate community achievement.</p>	Fun Days, consultation events and community days delivered and planned for Rotherham North Area Assembly meetings themed to be of relevance to wide range of community

6. ROTHERHAM NORTH						
Key/Community priorities	Action	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Target actions and tailor services so that no-one is disadvantaged by where they live</b></p> <p><b>Seek to organise events and public meetings held across the area to enable residents to become involved in local decision making structures.</b></p>	Develop appropriate support mechanisms to engage marginalised communities in community planning.	Development of Rotherham North plan for meaningful engagement by communities of interest in the planning process, including Women's Forum and LDF Workshop.	September 2007	Partners include: RMBC Area Assembly Team	<p>Community Planning Pack produced</p> <p>LDF workshops facilitated through CPO and CSO (including specific event targeted at BME communities)</p> <p>Area Plan priorities consulted with west Central Women's Forum</p> <p>Young People's Task and Finish Group</p> <p>Area Assembly support to over 50's club</p> <p>More work planned to specifically target the four communities of interest</p> <p><b>COMPLETE WITH ON GOING DEVELOPMENT ACTIVITY</b></p> <p><b>Quarter 3 Update</b></p> <p>Ongoing work includes engaging residents with Joint Strategic Waste Development Strategy.</p>	<p>Fun Days, consultation events and community days delivered and planned for Rotherham North</p> <p>Area Assembly meetings themed to be of relevance to wide range of community</p> <p>Rotherham North Area Assembly team employing various methods to involve Rotherham North residents in priority setting/ influencing decisions etc.</p>

1. WENTWORTH VALLEY						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To break down the barriers which prevent people from accessing employment</b></p> <p><b>To Promote volunteering opportunities to gain experience in order to access employment</b></p> <p><b>To run a Communication and consultation programme with relevant stakeholders and communities of interest to explore ways to overcome barriers to accessing employment.</b></p>	<p>To continue supporting and promoting learning, volunteering and qualifications through Stepping Stones Children's Centre and the school cluster. Identify and publicise volunteering/ shadowing opportunities with Community Housing Services (especially link into Youth Service Placement Scheme)</p> <p>Promote access to all economic activities</p> <p>Consult with local residents to identify barriers to learning and training opportunities.</p> <p>Establish a process and structure to support the development of local learning and</p>	<p>Identification of interest in volunteering/ shadowing within community and agreement of areas where volunteering/ shadowing can take place</p> <p>Programme of volunteers in place</p> <p>Outcomes monitored (ongoing), analysed and reported back to AA . Pilot to be promoted within WV Area</p> <p>Assembly newsletter and Website</p> <p>Decision on whether to continue as ongoing opportunity in one or all area assemblies where interest</p> <p>Organise workshop</p>	<p>October 07 (programme starts)</p> <p>Initial programme concludes July 08</p> <p>Monitoring report back to area assembly by October 08</p> <p>July 07</p> <p>July 07 Aug 07</p>	<p>Julie Wilkinson ESPO Alice Davies ESCO Voluntary Action Rotherham Volunteer Centre Di Stirling-Chow RMBC (Sandra Tolley now lead)</p> <p>Darren Smithson RMBC IDP to co-ordinate workshop Julie Roddis Learning &amp; Planning Co-ordinator CYPS - Rotherham Learning Communities Sandra Tolley RMBC</p>	<p>Embedded within Stepping Stones, excellent rolling programme of training and progression opportunities available.</p> <p>Audit of Extended Service provision in all schools in WV underway, Volunteers in both primary and Secondary schools identified</p> <p>Agreement reached for 3 x young people and 3 x community volunteers to work with CHS. YPEMT&amp;FG to identify options for young people relating to work experience options.</p> <p>Volunteers from the wider communities to be selected following discussion at Area Co-ordinators' Group</p> <p>Liaison with HR underway re insurance issues/age barriers for young people</p> <p><b>Quarter 3 Update</b></p> <p>Delays in rollout of CHS scheme caused by management restructure, however being picked up from mid Feb now new team in place.Meeting to place information on WV website occurring wed 13<sup>th</sup> Feb.</p> <p>Active awareness raising underway by providers and residents re Rotherham Learning Communities project</p>	<p>Initial training courses and NRF funded projects have been successful. Further funding for continuation and expansion secured.</p> <p>Changes in procedures within CHS so that young people volunteering &amp; shadowing (depending on age) can be implemented.</p> <p>HR protocols to be reviewed accordingly.</p> <p>Residents in deprived areas now aware of learning opportunities within their area.</p> <p>Partnership working effected via links to Extended Services and Interventions Team, providing a wider base of services.</p> <p>Two community groups took advantage of PC/Internet funding from within the NRF areas.</p> <p>Possible service amendments to be based on the consultation at the Area Assembly Area Plan session along the priorities in this topic that came out in the discussion:</p> <p>Need for a cohesive, planned, long term adult education system.</p> <p>Wider publicity needed for</p>

	<p>training opportunities</p> <p>Link with programme to ensure lettings via Property Shop for council , RSL and private sector stock has clear links to local employment</p>	<p>Produce report of consultation activities in Maltby Flanderwell</p> <p>Establish Community Learning Forum In Maltby Flanderwell Produce a Community Learning Plan for Maltby Flanderwell</p> <p>Ensure information on accessing housing via the Property Shop is advertised in jobcentres &amp; other community venues where relevant activities take place Information provided to APM and circulated to local job</p>	<p>July 07 Sep 07</p> <p>July 07 Dec 07</p> <p>August 07</p>		<p>and the proposal of developing a Maltby Community Learning Forum: Number of Community Plan Steering group meetings attended Information stand and consultation undertaken at the Maltby Celebration Event. Consultation/promotion events undertaken at Birks Holt estate and various community groups conducted Attendance, engagement and distribution of promotional material re forum at Maltby Festival on the 18<sup>th</sup> August. Facilitation of information sharing session with key workers to look at roles, remits and avoid duplication. Undertaken initial mapping exercise to identify community buildings and resources within the Area Assembly. Networking activity with local organisations and groups to raise awareness of the Rotherham Learning Communities project CHS, Adult Learning and Extended Services took part in September Area Assembly workshop on community priorities per theme. <b>Initial Actions Complete.</b> Links to new website also when complete: Learning Plans to be published there. <b>COMPLETE</b></p>	<p>provision within schools. More use of schools out of hours for community activities and learning opportunities. Library provision needed across all areas, to cover the gaps in service. E.g. Sunnyside and Bramley. Free or affordable courses needed. Need social learning opportunities for older people to decrease feelings of loneliness. Need to keep Hellaby Hall as a community facility. Wider publicity needed about learning opportunities and activities at a local level. More vocational courses need to be offered locally. Pilot proposed to use unused care home capacity to provide cheap meeting space for community groups and societies.</p>
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		centre etc.				
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2. WENTWORTH VALLEY						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<b>To support the development of new and existing businesses across the area make sure that everyone in community services are aware of where to signpost</b>	Create a where-to-go leaflet that is disseminated to all frontline and tele-based staff Promote workshops on creating and supporting business setups Marketing/publicity information about CHS to be made available to range of community services within Wentworth Valley area assembly area	Produce leaflet/A-Z Guide Organise workshop through community groups Publicity information pack produced Information on all services with Area Partnership manager for circulation Presentation at Area Assembly on Community Housing Services	April 2007 August 2007 August 2007 September 07	IDP to drive the workshop setting  <b>Tom Sweetman</b> RMBC	Service directory for WV completed. Electronic version to be published on WV Area Assembly web portal when launched. IDP unable to assist due to closure. Work underway with Rotherham Commerce and Adult Learning. Information shared and supported by presentation on Community Housing Services to Area Co-ordinators' Group and through the Area Assembly workshop in September. <b>PROGRESSING</b> Follow up promotion and planning event held October 22 <sup>nd</sup> . Website launch early Nov, all updates gathered. Working with CHS to promote via existing community network <b>Quarter 3 Update</b> Website launch to occur this month; all information to be promoted accordingly. Additional work occurring with	Many "official" records, both on the Rotherham website and directory websites (e.g. Thompsons) are incorrect and/or out of date. To be corrected for web launch. Adult Learning have already conducted several presentations to local community groups to promote related events.



					commit actions CYPS programme delivering massive service and assistance to objectives.	service plan. YPAA provides a reachout group for the new CYPS Locality Teams that will enable them to reach young people not part of the usual engagement.
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4. WENTWORTH VALLEY						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<b>To promote community cohesion and celebrate the contribution of all to the area</b>  <b>Absent Landlords</b>	Engage private landlords in regeneration programmes	Build a list of absentee landlords Information pack dedicated to absentee landlords developed	July 07	HMR leading but working in partnership with Regeneration Team and Sandra Tolley	New Task & Finish Group established Information pack developed and distributed	New emphasis on the problems caused by problem landlords created.
	Work with planning, registered social landlords and private developers to improve the quality, choice and thermal efficiency of housing.  To promote improvements of properties that belong to other housing providers including the absentee landlords Target absentee landlords to consider joining the Accredited Private Sector Landlord service via the Property Shop	Pack circulated to various services including Environmental Health and APM  Team leader to be available to meet landlords as part of wider approach to talking issues	July 07	Gordon Smith Housing Solutions Officer 4382 and Claire Boldy RMBC	Pilot audits undertaken  Information on scheme forwarded to APM and Area Co-ordinators' Group.  CHS & Enforcement Teams presented at Area Assembly September.  Task & Finish Group prepared cabinet report  Initial actions complete Cabinet Report results to be progressed.  Report to go forward to Area Chairs for discussion on ways forward	Rotherham Private Sector Landlord Scheme in operation and on target to include 116 properties by year end.  Cabinet report submitted that collates all known powers, and recommends a coordinated policy statement from RMBC that will bring enforcement and support.  Report also supports an application from the Environment Enforcement Team for an additional number of enforcement officers.

5. WENTWORTH VALLEY						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To ensure communities have the support to develop their involvement with issues that affect their lives</b></p> <p><b>Integration and inclusion strategies for young people</b></p>	<p>Regular consultation and involvement through walkabout and especially with young people</p> <p>2010 supports the development of TARA's and other group representing communities of interest</p> <p>Here's the Deal Support links with the cluster &amp; individual schools re: establishing projects, volunteering &amp; citizenship</p> <p>Young People Engagement Model to be delivered throughout Wentworth Valley, linking to existing borough and regional plans.</p>	<p>Feedback via Young People Engagement T&amp;F Group</p>	<p>Monthly until Mar 08</p>	<p>2010 and working in partnership with Youth &amp; Children Services</p>	<p>The CDM and NC working along side community. Annual programme of walkabout's developed.</p> <p>Here's the Deal launched.</p> <p><b>COMPLETE</b></p>	<p>Group established, ToR adopted, plan of service committed by agencies compiled and top 6 priorities assessed.</p>
		<p>Publication 4 projects</p>	<p>July 07 – Mar 08</p>	<p>2010/CDMs</p>		
			<p>Dec 07 Mar 08</p>	<p>2010 Julie Wilkinson ESPO Alice Davies ESCO</p>		
			<p>Dec 07</p>	<p>Area Assembly/Maltby Links/Youth Council/Youth Services</p>		<p>Engagement with young people well established throughout WV Area</p> <p>Assembly process (including coordinator group and NAG). Young People are not the usual youth service engaged youngsters, giving wider access to opinions from young people.</p> <p>Protocols between WVAA and</p>



5. WENTWORTH VALLEY						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
						CYPS being developed. Issues of safety at night ala public transport now being backed by local MP. WVAA to be basis of PBS pilot.

6. WENTWORTH VALLEY						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Deliver an affordable housing/social housing programme that supports the local community, those at risk and those with special needs</b></p> <p><b>Provide affordable housing programme in the wv area</b></p> <p><b>Deliver aspirational housing.</b></p>	Provide move-on accommodation to people currently living in highly supported Special Needs Schemes in the Borough.	First unit availability by end 2007	Nov 2007	Di Stirling-Chow (now Sandra Tolley) Arches WV Area Assembly Office	Affordable Housing Needs Consultation undertaken in May 2007. Draft HMR development report published and further consultation undertaken.	<p>Need for a flexible Affordable Housing policy now understood.</p> <p>Property in Maltby agreed for sale at discount from Council ownership to RSL for shared ownership in direct response to community requests for affordable housing for local families. Other sites identified.</p> <p>RSLs selected on basis of ability in providing low rent, low-cost ownership and joint ownership options within new builds.</p>
	Develop a strategy for unsustainable garage sites		Dec 07	Paul Benson HMR Regeneration Manager 4389	S106 Strategy Document Produced APM involved in RSL selection process	
	Introduction of new equity release schemes to support the affordability agenda		Dec 07	Paul Benson HMR Regeneration Manager 4389	Further sites now identified and initial work begun. <b>Quarter 3 update</b>	
	Support the Development of affordable housing through planning S106 agreements		May 07	Paul Benson HMR Regeneration Manager 4389	Huge rolling programme initiated by CHS and HMR delivering aspirational and affordable housing to area.	
	Develop South		Aug 07	Paul Benson HMR	<b>COMPLETE</b>	

	Yorkshire design guide			Regeneration Manager 4389  Paul Benson HMR Regeneration Manager 4389		
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**1. WENTWORTH SOUTH**

Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To break down the barriers which prevent people from accessing employment</b></p> <p><b>To transform the nature of service delivery to reflect the specific needs of the community</b></p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p>	Provide Job Centre Plus services from all Children’s Centres including support with job-seeking, CV preparation.	Agree final scope of services	May 07	Aimee Luff, Sure Start, Extended Services.	<p>Discussions underway with Job Centre Plus on the pscope of the service. Parents consulted use of service and form that service might take Revised start date target of March 08. New contacts now in place for Job Centre Plus links to be made to enable outreach services at Children’s Centres. Training opportunities available in both Children’s Centres ranging from Basic Skills to NVQ level</p> <p>2. Volunteer training will be available from April. Careers fair in September facilitated by the Community Inclusion Worker to make links with local employment providers, enabling community members to do so. Working Tax Credit sessions run every 3 weeks to support people in making informed choices when going back to work around working tax credits and support with childcare costs. Strong links have also been made with F E colleges and local comprehensive.</p> <p><b>PROGRESSING</b></p>	<p>Project is a pilot aimed at addressing a gap in service provision, by providing intensive one to one support to the jobless in neighbourhoods with particularly high levels of unemployment.</p> <p>Project will be performance monitored throughout its lifetime as well as perceptions of change from client group</p>
	Overcome barriers by:	Advertise provision to parents	June 07			
	Provision of training	Start Delivery of service	July 07			
	Advertisement of local jobs to local people					
Development and extension of affordable childcare facilities to support lone parents, families on low incomes, and parents from BME communities.						

**2. WENTWORTH SOUTH**

Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Improve the transport links and infrastructure to improve accessibility to employment opportunities</b>  <b>To reduce congestion at peak times on key routes across the area, such as A630 road.</b>  <b>To increase services linking the different neighbourhoods across the area, and rural villages.</b>  <b>To provide accessibility to employment and services especially to Parkgate Retail Park and the Dearne Valley</b>  <b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p>	<p>A630 Quality Bus Corridor Scheme implementation will contribute to the next phase of local Transport Plans aimed at linking local people to employment opportunities across the sub region</p>	<p>Feasibility study on potential to extend existing bus priority lane to Whinney Hill.</p> <p>Improvements to Fitzwilliam Road section of A630</p>	<p>July 07</p> <p>March 08</p>	<p>Tom Finnegan-Smith                      Environment and Development Services</p>	<p>Feasibility study underway .                      Completion target date of March 08.</p> <p>Improvements complete(October 07), including:                      resurfacing of carriageways,                      creation of bus lanes in either direction                      development of environmental improvement works</p> <p><b>PROGRESSING</b></p>	<p>Project will enable easier access to jobs and services for residents across the area.</p> <p>Each project will have follow on consultation and traffic monitoring to measure the perception and actual impact on the issues the action is aimed at addressing.</p>

3. WENTWORTH SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To provide a learning framework which enables everyone to reach their full potential</b></p> <p><b>Support parents, schools, colleges and communities to raise aspirations, as well as educational and learning achievement levels</b></p>	<p>To work with Thrybergh and Clifton Excellence in Schools Initiatives(EAZ) to identify gaps in existing provision, and develop inter-agency approach to bridge the gaps-</p> <p>Thrybergh EAZ has identified need for :</p> <p>Family Support Workers to link to provide more coherent and coordinated support for children and families with greatest needs and difficulties, and to increase the active involvement of parents in the education process</p>	Report to Coordinating Group and Area Assembly	Aug 2007	Tony Price (Thrybergh EAZ), and Barry Gow (Clifton EAZ), Jackie Ingham, WS Area Assembly Co-ordinating Group	<p>Membership of Dalton area Action Group integrating AZ work with that of new workers in ICT and Inclusion</p> <p>RA3 Project aimed at family learning through science and technology.</p> <p>Numerous projects; 3 in each primary and 6 in Thrybergh Comprehensive including Bright Sparks Clubs on Saturday mornings 40 families. Science bridge building projects etc</p> <p>Specialist school bid for Sports College status involving wider community and community plans targeting parental involvement and training, EAL families and disengaged 16-20 year projects.</p> <p><b>Quarter 3 Update</b> Thrybergh Comprehensive School has been successful in achieving Sports College status – feeder schools and community groups will be able to access sports facilities at the school and the sports centre. The School will take over the sports centre from September 2008.</p>	This range of projects fills gaps in existing provision and has had a demonstrable positive impact on achievement levels of participating schools.

					<p>Seven feeder schools and the Comprehensive School have received the Warwick University Award for Excellence in Enterprise. AZ funded through Excellence in Cities. Funding ceases in March 2008. However, Thrybergh AZ has achieved many of its targets and is still a deprived area and will continue to receive funding. It will become the Thrybergh Community Learning Partnership.</p> <p><b>ON TARGET</b></p>	
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4. WENTWORTH SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>Reduce health inequalities.</b></p> <p><b>Create and sustain opportunities for individuals to be involved in a wide range of high quality physical and sporting activities</b></p> <p><b>To transform the nature of service delivery to reflect the</b></p>	<p>Develop programmes to encourage excluded groups to use cultural and leisure facilities in targeted areas, e.g Community Sports Initiative, and leaflets/websites/media publicity, and links to schools so people can make informed choices, and be helped to overcome barriers to the effective and continued use of</p>	<p>Review impact and effectiveness of 06/07 Community Sports Initiative</p>	Apr 07	<p>Amy Millington, RMBC Sports Development/Wentworth South Area Assembly</p>	<p>CSC work Programme in place.</p>	<p>The project has identified gaps in provision, and developed and delivered what was required to fill those gaps. It combined this with methods to attract young people not currently participating in sporting activities.</p> <p>The project monitors and evaluates through consultation with young participants.</p>
		<p>Develop and agree Programme for 2007/08</p>	Apr 07		<p>Reports provided with performance indicators to NRF.</p>	
		<p>Promotion of 07/08 programme</p>	May 07 Ongoing		<p>Programme in place for April 2007 – March 2008. 956 young people benefited this year from coaching provision, 423 of whom have been girls 21 disabled.</p> <p>226 hours of coaching have been delivered.</p>	
<p>Monitoring and</p>						

<p><b>specific needs of the community</b></p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p>	facilities	evaluation			<p><b>Quarter 3 update</b>  1052 young people benefited this year from coaching provision  256 new people taking part in the last 3 months  Over 400 hours of coaching have been delivered.  15 new sessions in place to enable young people to access sporting activities out of school hours (evenings/ weekends).</p> <p>New Holiday provision delivered in Rawmarsh, Thrybergh, Dalton &amp; Herringthorpe</p> <p><b>ON TARGET</b></p>	
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**5. WENTWORTH SOUTH**

Key/Community Priorities	Actions	Milestone/ Outcome	Completion/ target date	Lead Officer Organisation	Progress	Impact
<p><b>To reduce crime and the fear of crime across the Wentworth South Area</b></p> <p>A number of localities across the area that have a range of community safety issues and are in priority need of inter-agency partnership action</p>	<p>Inter-agency action plans to be developed and delivered through Neighbourhood Action Group:  1 per priority area</p> <p>Three areas initially to be targeted</p>	<p>Consultation process</p> <p>Action Plans developed and approved.  Implementation and monitoring Review</p>	<p>May 07</p> <p>May 07  May – Oct 07  March 08</p>	<p>Area Partnership Manager/RMBC, SY Police, 2010, Fire Service, Youth Service ASBU Environmental Health</p>	<p>Action plans completed for two of three priority areas, and actions implemented with significant positive results of each of the two priority areas  Reduction in ASB levels in one area, and increased reporting in another area.  Task &amp; Finish group established in 2 areas, achieving significant outputs such as development of alleygating and location of youth shelter and outreach youth work .</p>	<p>The crime and community safety statistics and issues for each area have been considered in detail, and services developed and delivered in response – aimed at addressing those key issues in each area.</p> <p>The aim has been to reduce the difference between the crime levels in these priority neighbourhoods, and others across the area.  Community safety</p>

<p>planning through the NAG:  - Chaucer Road Shops, area to rear of shops and outside Kirk House and Herringthorpe library  -Chesterhill Avenue and the Vales estate  -Ings Head and Oates Avenue, Rawmarsh</p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p> <p><b>To target actions and tailor services so no one is disadvantaged by where they live</b></p> <p><b>To transform the nature of service delivery to reflect the specific needs of the community</b></p>					<p>Impact weeks in 2 of 3 areas, delivering reassurance visits, crime reduction advice and free security equipment such as shed alarms and window locks.</p> <p>For third priority area – Issues at Chesterhill raised with Joint Action Group and Strategic Management Group  Action plan developed and under implementation  Neighbourhood Initiatives Manager appointed October 07, and short, medium and long term action plan in development.</p> <p>Review of progress to dates and impact in each area underway</p> <p><b>3<sup>rd</sup> Quarter update</b>  East Herringthorpe has become new priority area currently collating baseline information and agreeing priorities for action.  Continued reduction in ASB levels in Ingshead/Oates Avenue . Temporary extension of Priority area to include shopping centre on Bellows Road , and successfully addressed emerging asb</p>	<p>questionnaires have been carried out in 2 of the 3 priority areas.</p>
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					<p>issues there. Levels of asb dropping in Chaucer Road. Falling overall crime rate in each of the priority areas. Funding secured for gating to rear of Chaucer Road Shops to increase security and prevent young people for gathering and causing ASB, and for additional location specific improvements aimed at designing out crime in and around the shopping centre area.</p> <p>Detached youth work at Ingshead/ Oates Avenue since September 08. Temporary Youth Shelter in place from 1<sup>st</sup> February 2008..</p> <p><b>PROGRESSING</b></p>	
<p><b>To reduce incidences of burglary in hotspots for domestic burglary across Wentworth South</b></p> <p><b>To target actions and tailor services so no one is disadvantaged by where they live</b></p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p>	<p>Pilot Smartwater Initiative across the domestic burglary hotspots in the area – DNA property marking kits provided free of charge to households</p>	<p>Develop and submit funding applications</p>	<p>Complete</p>	<p>Pete Longthorne SYP/Area Assembly Coordinating Group, Fire Service, 2010</p>	<p>All funding required has been secured</p> <p><b>ON TARGET</b></p>	<p>The aim is that signage and publicity about smartwater will deter burglars from targeting households in these neighbourhoods- neighbourhoods that previously suffered higher than average rates of household burglary.</p>

		The evaluation of the initiative will include a sample survey to households on impact of smartwater and no cold calling zones.	April 07			
		Joint police and fire service partnership implementation to 'smartwater' and fire safety check 350 households in hotspot locations	April-May 07		Fire Service are not part of the partnership. SNT and RMBC are partners 1023 properties have been smartwatered to date. 1387 to be completed in whole project. Households targeted in 25 streets in areas at particular risk of being a target for domestic burglary. 18 No Cold Calling Zones created.	
		Follow-up visits and consultation	June 07			
		Project evaluation	April 08		<b>Smartwater kits delivered to 1500 households across Wentworth South</b> <b>14% reduction in household burglaries across Wentworth South in last six months.</b> <b>Further 12 No Cold Calling</b>	

					<b>Zones created.</b> <b>ON TARGET</b>	
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1. ROTHER VALLEY WEST						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>To increase the access to enterprise education, training and advice</b></p> <p><b>Break down the barriers which prevent people from accessing employment</b></p>	<p><b>Rotherham Youth Enterprise</b> Treeton Enterprise Centre to provide support and guidance to young adults aged 16 and 30 to encourage them to explore business ideas and develop the skills and knowledge necessary to become self employed.</p> <p>To provide workspace for young people within the Treeton Enterprise centre to enable them to start up their own business.</p>	Advice sessions held	March 08	Rotherham Youth Enterprise Darren Mcdool Business Adviser	Ongoing Sessions delivered in RV college on Self employment drop in sessions offered every week	To Transform the nature of service delivery to reflect the specific needs of the community
		Workspace taken up by Young People	March 08		Rolling Programme	<p><b>ON TARGET</b></p> <p><b>3rd Quarter update</b> – Two new business start ups in centre bringing the total to 4 businesses on site. Ongoing advice/information sessions. One to One and college groups</p> <p><b>ON TARGET</b></p>

1. ROTHER VALLEY WEST						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
	<p><b>Rotherham Ready Project</b> To offer enterprise training to children and young people from age 4 to Key Stage 4 across the Rother Valley West Area.</p> <p>To liaise with Brinsworth and Aston Comprehensive Schools to offer careers and enterprise advice</p>	<p>Enterprise training sessions held</p> <p>Careers and enterprise sessions held</p>	<p>March 08</p> <p>March 08</p>	<p>Rotherham Youth Enterprise Catherine Brenthall</p> <p>Lesley Ellis</p>	<p>4 training events held 2 upcoming training events on Jan 25<sup>th</sup> 08 &amp; Feb 22<sup>nd</sup> 08 100 Teachers in the borough received training &amp; 10,000 plus enterprise learning activities recorded boroughwide. Healthy Eating Projects linked to Enterprise done with Y9 students at Aston comp, Production activity with Y9 students at Aston comp. Production activity with Y9 students at Brinsworth July 9<sup>th</sup> and at Aston Comp 10<sup>th</sup> July. Production activity in Brinsworth July 9<sup>th</sup> and at Aston Comp 10<sup>th</sup> July. Smoothie challenge done with Y10 students at Brinsworth Comp on 16<sup>th</sup>/17<sup>th</sup> July. Job search with Aston comp Y 11 students as part of their ASDAN award 17<sup>th</sup> – 28<sup>th</sup> Sept 07. Team building activities with year 12 students at workshop with Brinsworth Comp weekly sessions commence Sept 19<sup>th</sup> – Oct 24</p> <p><b>ON TARGET</b></p>	

1. ROTHER VALLEY WEST						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
					<p><b>3 Quarter update</b></p> <p>Appointed 2 new staff  Rotherham Ready ran a training day for primary teachers Jan 08  RR team to take a group of 40 young people on an overnight residential to London to prepare them for work placements on the NESTA programme</p> <p>Year 12 students took part in a dragons den type workshop in November 07  “doin the Biz” at Brinsworth Comp</p> <p>Had meeting at Aston Comp Feb 6<sup>th</sup> to Discuss year 8/9 activity days to be held in July 08</p> <p><b>ON TARGET</b></p>	

**1. ROTHER VALLEY WEST**

Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
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2. ROTHER VALLEY WEST						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>To provide a learning framework which enables everyone to reach their full potential</b></p> <p><b>Engage with schools through the Extended Services Agenda</b></p>	<p>Work with a range of projects involving schools, children and young people and communities to further involve schools within their local community. Focus on delivering services to meet both the needs of the school and identified local priorities.</p>	<p>Links with projects established</p> <p>Partnership working arrangements established</p> <p>Local needs identified</p> <p>Local priorities identified</p>	<p>March 08</p>	<p>RMBC Extended Schools Partnership Officer David Metcalfe Tracey Watson</p>	<p>Officers now based at Catcliffe Primary School. Planning event held for Brinsworth and Aston School Clusters. Audit of schools in Aston Cluster currently taking place. Now completed at all the three schools Developing audit toolkit to identify school needs. Visits arranged with Brinsworth Cluster. Development of Children and Young people's Locality teams have impacted on proposed progress</p> <p><b>PROGRESSING</b></p> <p>3<sup>rd</sup> Quarter Update Area Assembly representative to sit on the Planning Group for Catcliffe and Brinsworth Phase 2 Childrens Centre</p>	



3. ROTHER VALLEY WEST						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>To promote and provide for physical activity, healthy lifestyles and mental wellbeing</b></p> <p><b>Create and sustain opportunities for individuals to be involved in a wide range of high quality physical and sporting activities</b></p>	<p>Sports Development in South Rotherham.will develop opportunities by: working in areas across Rother Valley West including NRF target areas and with young people, older people and BME communities to</p>	<p>Sports Action groups developed</p>	<p>March 08</p>	<p>RMBC Sports Development Officer Owen Swift</p>	<p>Rotherham Area Cricket Development Group established. Rotherham Area Tennis Development Group continuation. Rotherham Area Rugby Union Development Group Established. Comprehensive programme of after school sport and physical activity clubs delivered in Thurcroft. Co-ordinated programme of Summer Holiday and October half term provision across area for youth and young people. Brinsworth, Aston, Thurcroft Support and Assist Thurcroft Sports Federation</p> <p><b>ON TARGET</b></p> <p><b>Quarter 3 update</b></p> <p>No longer delivering sessions in Thurcroft</p> <p>Alternative provision identified and funding aquired</p> <p>Multi-sports programme being delivered by</p>	<p>To target actions and tailor services so that no-one is disadvantaged by where they live</p> <p>Projects are developed in areas of disadvantage and target young people, older people and BME communities to increase opportunities to be involved in high quality physical and sporting activities.</p>
	<p>Develop Sports Action Groups which will help clubs, players, coaches and officials develop the highest possible standard</p>	<p>Linkages made with local sports clubs</p>	<p>March 08</p>	<p>Chris Siddall</p>		
	<p>Through the Sports Development Unit assist local sports clubs to deliver and develop safe, equitable, quality sporting opportunities across Rotherham. Deliver the Community Football Development Programme</p>	<p>Community Football Development programme delivered</p>	<p>March 08</p>			

					Northern Sports Academy Half Term Activities for Young People <b>ON TARGET</b>	
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**4. ROTHER VALLEY WEST**

Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>Reduce incidence of anti-social behaviour and drug and alcohol related crime</b></p> <p><b>Reduce Anti-social behaviour in hot-spots by involving young people in positive activity</b></p>	<p>Responsive Youth Work Project. Provision of outreach youth work sessions 3 times a week in hotpot areas identified through the Area Assembly and Neighbourhood Action Group</p>	<p>Youth Workers Recruited</p> <p>Hot spots identified</p> <p>Outreach sessions implemented</p>	<p>April 07</p> <p>April 07</p> <p>To March 08</p>	<p>Children and Young People's Service</p> <p>RVW Area Assembly</p>	<p>Hotspots of Brinsworth, Aston and Thurcroft identified Outreach sessions delivered from April 07 Youth workers appointed July 07 Engagement with young people in communities to identify projects. Consultation held with young people in Brinsworth around Multi-use games area 3 Information events plans Intergeneration event planned Visit to Houses of Parliament planned. Links made with Parish Councils Link made with Junior Wardens Scheme Links made with Police and Fire Service and Extended Schools.</p> <p><b>ON TARGET</b> <b>Quarer 3 update</b> 3 Information Events held</p>	<p>To Target actions and tailor services so that no-one is disadvantaged by where they live.</p> <p>Engagement and consultation with young people have resulted in projects being developed in areas of disadvantage and have targeted young people at risk of anti-social behaviour.</p>

					Residential trip to Houses of Parliament Intergenerational Event Feb 08 Consultation at Brinsworth Comprehensive School with Youth Council Continued outreach sessions held in hotspots Graffiti projects planned DJ sessions planned Celebration Event planned March 08 Quid-in bid for Skate Park at Thurcroft Attendance of young people at Youth Conference  <b>ON TARGET</b>	
	Deliver Junior Wardens project	Junior Wardens recruited  Environmental Initiatives undertaken  Presentation to Area Assembly meeting	March 08	RMBC John Parks	Projects held at Aston Springwood School and Brinsworth. First set of Junior Wardens presented with certificates in May. Presentation to Co-ordinating Group April 07 Summer activities carried out by Junior Wardens in Brinsworth, Aston and Thurcroft Project to be delivered in Thurcroft starting in November. 30 young people participating at the moment. 40 young people on waiting list.  <b>ON TARGET</b>  <b>Quarter 3 update</b>	To Target actions and tailor services so that no-one is disadvantaged by where they live.  Engagement with young people aged 8 – 11 have resulted in raising young people's awareness of environmental issues and anti-social behaviour so that these young people are not at risk of anti-social behaviour in the future.

					<p>New worker appointed Project currently being delivered in Thurcroft at the Primary School and involving the Willows Speical School. Litter picks carried out in Church yard and surrounding area February Half-Term activities plans Community environmental clean up event planned for March 08 – to be led by Junior Wardens</p> <p><b>ON TARGET</b></p>	
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5. ROTHER VALLEY WEST						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>Improve the environment in terms of general appearance</b></p> <p><b>Implement Environment improvements to deter anti-social behaviour</b></p>	<p>Indenfiy improvements to be funding from Streetpride Devolved Budget</p>	<p>Approval of Schemes</p> <p>Implementation of Schemes</p>	<p>May 2007</p> <p>March 08</p>	<p>RMBC Streetpride Shirley Hallam</p>	<p>Schemes signed off for 2007/08 Schemes completed by March 08</p> <p><b>ON TARGET</b></p> <p><b>Quarter 3 update</b></p> <p>Majority of Schemes now Completed</p> <p><b>ON TARGET</b></p>	<p>To Target actions and tailor services so that no-one is disadvantaged by where they live.</p> <p>The Devolved Budget was driven and decided by the needs and aspirations of local communities.</p>

**1. ROTHERHAM SOUTH**

<b>Key/Community Priorities</b>	<b>Actions</b>	<b>Milestone/ Outcome</b>	<b>Date</b>	<b>Lead Officer Organisation</b>	<b>Progress</b>	<b>Impact</b>
<p><b>Assist people back into work</b></p> <p><b>Do more to enable and encourage new businesses to think local when recruiting staff (Area Assembly)</b></p>	<p>Continue development of Job Match Scheme which works with prospective investors</p>	<p>Report to Co-ordinating Group</p>	<p>March 2008</p>	<p>Sarah Wilkinson (RiDO)</p> <p>Area Assembly Team</p>	<p>Presentation to CG 12.9.07</p> <p><b>Quarter 3 update</b></p> <p>RiDO continue to work with inward investors e.g. J West Engineering, Templeborough, where 20 jobs have been created. In addition, provide recruitment and/or training support to start-up organizations, primarily based in Moorgate Crofts Business Centre and assist local companies looking to expand and recruit staff. In all cases, RiDO continue to work with local supply side partners primarily Jobcentre Plus and with local South Yorkshire companies who are downsizing to help employers source employees.</p>	

**2. ROTHERHAM SOUTH**

<b>Key/Community Priorities</b>	<b>Actions</b>	<b>Milestone/ Outcome</b>	<b>Date</b>	<b>Lead Officer Organisation</b>	<b>Progress</b>	<b>Impact</b>
<p><b>Increase the opportunities for individuals to join healthy activities</b></p> <p>Increase participation in physical activities (Area Assembly, Canklow and Wellgate, Broom Valley and Moorgate Community Partnerships and Women's Strategy)</p>	<p>A major PFI programmed including introduction of new leisure facility</p> <p>for Town Centre on St Anns Road is being developed</p>	Initial presentation to Area Assembly	January 2007	Phil Rogers (RMBC Culture and Leisure Services)	<p><b>Quarter 3 update</b></p> <p>Presentation submitted to AA 9.1.07</p> <p>St Ann's work begun July 2007 with pool base poured and 40% of steelwork in place – completion by Autumn 2008. Report to members in next few weeks to agree way ahead for site</p>	
	<p>Feasibility study into future of Herringthorpe changing rooms, sports and athletics facilities on fields and track</p>	Progress report to Area Assembly	January 2008	Phil Rogers (RMBC Culture and Leisure Services)  Area Assembly Team	<p><b>Quarter 3 update</b></p> <p>Stage 2 Lottery Bid to be submitted by October 07 with decision expected in March 08. Stage 1 HLF acceptance. No AA in 1.08.</p> <p>Report to be submitted to AA 4.3.08</p>	

### 3. ROTHERHAM SOUTH

Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>Reduce crime and anti social behaviour especially in the most deprived areas</b></p> <p>Adopt a long term problem solving approach to crime and anti social behaviour (Neighbourhood Action Group- NAG, Community Partnerships and Area Assembly)</p>	<p>Based on community priorities, define problems and develop solutions employing SARA model in the following geographic hotspots;</p> <ul style="list-style-type: none"> <li>- Canklow</li> <li>- East Dene</li> <li>- Eastwood Village</li> </ul>	<p>Multi-agency plans drawn up for the three geographic hotspots</p> <p>Implementation of the plans</p> <p>Review action taken to address problems and progress</p>	<p>March 2007</p> <p>March – September 2007</p> <p>September 2007</p>	<p>Members of NAG</p> <p>Area Assembly Team</p>	<p><b>Quarter 3 update</b></p> <p>NAG 12.10.07 received report reviewing six months progress in hotspots; Canklow, East Dene and Eastwood Village.</p> <p>NAG noted:</p> <ul style="list-style-type: none"> <li>Crime decreased by 4.4%</li> <li>Burglary by 26.9%</li> <li>Public Order by 26.8%</li> <li>TFV by 20.5%</li> <li>Theft from person by 17.9%</li> <li>Assault by 7.3%</li> </ul> <p>NAG noted, however, that damage to vehicles and dwellings increased and that 'Nuisance Youth' reports accounted for a ¼ of ASB. NAG decided to have next focus on 'Nuisance Youths' in East Dene, Eastwood Village and outside Wellgate Ho. New partners and resources have been identified to support work</p>	

4. ROTHERHAM SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>Enhance environment and increase domestic recycling</b></p> <p><b>Ensure improvements in quality of life through cleaner neighborhoods free from graffiti, litter etc (Community Partnership and Area Assembly)</b></p>	<p>Undertake major "Community Clean Ups"</p> <p>Promote Streetpride Devolved Budget and convene decision making meeting</p>	<p>Minimum of one per year</p> <p>An increased number of applications from a wider range of communities received</p> <p>Approval of projects</p> <p>Implimentation of projects</p>	<p>March 2008</p> <p>January – March 2007</p> <p>April 2007</p>	<p>Colin Knight (Streetpride)</p> <p>Colin Knight (Streetpride)</p> <p>Area Assembly</p>	<p><b>3<sup>rd</sup> Quarter update</b></p> <p>Six clean ups, combined with Impact operation, completed before end of 3.08. In addition, a 7<sup>th</sup> is being funded by pooling NRF underspend and Streetpride Devolved Budget</p> <p>Increase in applications received</p> <p>In terms of decision making process, opened this up to a meeting with members of community. Following on from CG 28.3.07 decision to do this, AA team arranged a meeting on 25.4.07. Attended by over 20 representatives of partnerships, NMP and AA attendees. Chair and Streetpride Area Manager met to confirm and sign off decisions. These were communicated, and publicised, widely, including reports submitted to CG 16.5.07 and AA 3.7.07 outlining successful projects</p> <p>Progress report submitted to CG 12.2.08</p>	



**5. ROTHERHAM SOUTH**

<b>Key/Community Priorities</b>	<b>Actions</b>	<b>Milestone/ Outcome</b>	<b>Date</b>	<b>Lead Officer Organisation</b>	<b>Progress</b>	<b>Impact</b>
<b>Broaden community engagement Ensure formal opportunities are available for communities to be consulted (Councillors)</b>	Continue to hold regular meetings of Area Assembly	Schedule of monthly Area Assemblies – every first Tuesday - set through to end of calendar year	December 2007	Area Assembly Team	<b>3<sup>rd</sup> Quarter update</b>  Meetings held in every month except January and August. Recent evaluation shows increasing attendances over last 12 months and a perception that attendees are informed, listened to and able to influence	
<b>Take the Area Assembly to community by developing innovative, joined up engagement (Area Assembly)</b>	Devise and implement a single Consultation Plan including the plans of statutory, voluntary and community partners	Complete single Consultation Plan  Implement Consultation Plan	April 2007  March 2008	Area Assembly Team	<b>3<sup>rd</sup> Quarter update</b>  Previous research highlighted that a vast majority of people do not engage in formal forums. Team engaged more than 500 people in order to inform next Area Plan priorities. Approach was designed to engage silent majority, those who might not otherwise be reached through traditional forums, as well as community partnerships and Area Assembly attendees	

1. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To break down the barriers which prevent people accessing employment	Liaise with transport agencies to fill gaps identified	Highlights gaps in transport provision to service providers	December 2007	RIDO	RIDO are involved in negotiations with SYPTE and RMBC Economic Development Services to improve transport links to business sites. Their involvement has led to the strengthening of the bridge at Todwick.	

2. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To support the development of new and existing businesses across the area	Consider opportunities available to attract new types of business to the area	Influence the work areas of the business adviser	October 2007	RIDO, Business Adviser, Co-ordinating Group	The RIDO Business Adviser continues to support a variety of businesses. The Business Incubation Centre will be open from August 2008, this will provide an opportunity to attract a wider range of businesses to the area.	

3. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To provide a learning framework which enables everyone to reach their full	Compile an audit of all before and after school provision focusing on	Carry out an audit of out of school hours provision in the RVS area	Dec 2007	Extended Services Team	The Extended Services Co-ordinator for the RVS area left in June 2007, a replacement officer is still not in post. The RVS Area Assembly with support	

<b>potential</b>	Secondary Schools				from the Young Peoples Task Group has collated some information provided by schools in the area. The group have agreed to progress this action once the new officer is in post as this task is a key part of their role and schools are not responding to requests for information.	
<b>To provide a learning framework which enables everyone to reach their full potential</b>	Identify barriers that prevent teenage parents from accessing employment, education and training	Gather data available on the barriers that are faced by teenage parents	Dec 2007	Children & Young People's Services, Teenage Pregnancy Co-ordinator, Rotherham PCT, Rotherham Learning Communities	The RVS Area Assembly Team and the PCT representative began to gather data on the support available for teenage parents. An initial report was provided to the Young Peoples Task Group. This identified that there is a borough wide Teenage Pregnancy strategy and a Teenage Pregnancy Co-ordinator is employed to oversee the delivery of the strategy. The report also identified that teenage conceptions during 2006 had increased significantly in Kiveton Park and Wales.	
	Update the Co-ordinating Group on the findings and agree next steps	Produce a report for the Co-ordinating Group	Jan 2007	Children & Young People's Services, Teenage Pregnancy Co-ordinator, Rotherham PCT	The Co-ordinating Group received an update report on this priority and agreed to carry this action forward into next year's area plan. This will enable us to acquire up to date monitoring information and strengthen our links with the Teenage Pregnancy strategy and identify the issues and priorities in our area.	

4. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To promote physical activity, healthy lifestyles and mental well being	Use evidence from health profiles, lifestyle surveys, and health needs assessment to target health promotion initiatives, and to implement sustainable and evidence based activity in RVS	Area Profile presented to Area Assembly	Dec 2007	Rothram PCT	Health Equity Audits have been completed on Maternity, Breastfeeding, Smoking rates by GP Practices. Information on the teenage conception rates in Kiveton have contributed to the focusing of activity on Teenage Parents in Kiveton.	
	Assess the equality of access and choice in respect of primary care services such as Doctors, Dentists and Chemists at a time when the number of households is increasing	Complete a Health Equity Audit on Pharmacy provision in Kiveton  Present findings to RVS Area Assembly	Nov 2007 (update to March 2008)		The PCT have not completed this action they have informed the Area Assembly that this will be completed in quarter 4.	

5. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To reduce incidences of anti-social behaviour dealing with alcohol and drug related crime.	Ongoing SNT operations in the RVS area with Trading Standards Impact operations carried out in the RVS area	Carry out an operation in the RVS area	Oct 2007	Safer Neighbourhood Team, Trading Standards	The SNT and Trading Standards Officers completed 3 operations in North Anston during this period.	
	Impact operations carried out in the RVS area	SNT carry out a number of operations	Nov 2007	Safer Neighbourhood Team/Streetpride	The local SNT has completed 7 Impact Operations during this period.	
	Work with Environmental Health to target private residences and land owners	Receive regular updates from Environmental Health in relation to work undertaken in private properties		Oct 2007	The NAG receives regular updates from the Environmental Health team in relation to their progress in the area.	
				Dec 2007	There will be a dedicated Environmental Health Officer and Enforcement Officer working in the RVS area shortly.	

6. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To ensure neighbourhoods are well managed so that area based services are delivered to increase community well being	Continue to develop role of Area Assemblies and Co-ordinating Groups	Regular Area Assembly Meetings held, Regular Co-ordinating Group Meetings held	1 <sup>st</sup> October , 3 <sup>rd</sup> December 2007	RMBC Neighbourhoods, Director of Neighbourhood Development, Area Assembly Team	Area Assembly Meeting held on 1 <sup>st</sup> October 2007 at Woodsetts Village Hall. The meeting theme was Highways and Traffic.	
			5 <sup>th</sup> November 2007		Area Assembly Meeting held on 3 <sup>rd</sup> December 2007 at Anston Parish Hall. The meeting theme was Health.  Co-ordinating Group meeting held on 5 November the following decisions were made: A meeting between the Area Assembly and the Headteacher at Dinnington Comprehensive will be held, the first meeting of the Young Peoples Area Assembly will be planned, the Area Assembly will promote the range of materials available to give a view on planning applications and agreed not to produce a Rother Valley South Design Statement.	

7. ROTHER VALLEY SOUTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
To promote community cohesion and celebrate the contribution of all to the area.	Promote the Women's Strategy in RVS including a presentation at an Area Assembly once the strategy is produced	Provide a presentation on the Women's Strategy at a RVS Area Assembly	Oct 2007	Chief Executives Policy Team	The Women's Strategy will be launched on the 5 <sup>th</sup> March 2008. A presentation at the Area Assembly will be considered after this date.	

1. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestone/ Outcome	Date	Lead Officer Organisation	Progress	Impact
<p><b>Breakdown the barriers that prevent people from accessing employment</b></p> <p><b>To support the development of new and existing businesses across the area</b></p> <p><b>Support and encourage the development of social enterprise and community enterprise</b></p>	<p>Promote the development of borough wide social enterprise projects</p> <p>Encourage the economic re-use of redundant buildings</p>	<p>Area assembly to arrange meeting with Social Enterprise training organisation</p>	<p>April 2007</p>	<p>Rotherham Social Enterprise</p> <p>Private and public partners including the Wentworth Estate</p>	<p>Contact made with partners in training provision. Invitation circulated to community partners to attend an initial workshop. Initial workshop held and partners identified. Planning issues being fed into LDF development</p> <p><b>PROGRESSING</b></p> <p><b>3<sup>rd</sup> Quarter Update</b></p> <p>Initial workshop held. Contact made with community partners. Project work taking place where community has indicated an interest. Dialogue over LDF continues.</p> <p><b>On target</b></p>	<p>To transform the nature of service delivery so no-one is disadvantaged by where they live</p> <p>Ensuring representations and community concerns are fed back into policy development</p>



## 2. WENTWORTH NORTH

Key/Community Priorities	Actions	Milestones	Date	Lead Officer Organisation	Progress	Impact
<p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p> <p><b>To promote community cohesion and celebrate the contribution of all to the area</b></p> <p><b>Support the development of community activity and community structures</b></p>	<p>Work with communities on the development of cohesive activities that seek to include marginalised communities</p> <p>Support the revision, refresh and development of community plans</p> <p>Conduct Equality and health impact assessments</p> <p>Support the development of forums and structures that seek to bring communities together to plan, work, share good practice and support each other</p>	<p>Support community gala events and ensure an assembly presence</p> <p>Revision strategy in place</p> <p>Part of area plan planning activity</p> <p>Establish a Wentworth North Workers Forum</p>	<p>August 2008</p> <p>March 2008</p> <p>April 2007 on</p> <p>Feb 2007 on</p>	<p>Wentworth North Area Assembly</p> <p>Michael Hill</p>	<p>Wentworth North Workers Forum established and meeting.</p> <p>Plan refreshes in place.</p> <p>Wentworth Parish plan being developed in partnership with community</p> <p>Workers forum review due to begin at next quarterly meeting</p> <p>Community galas attended</p> <p>Working with Social Enterprise Europe to develop community capacity, share good practice and network.</p> <p>Area Assembly presence at all 3 major community galas during summer</p> <p><b>ON TARGET</b></p> <p><b>3rdQuarter update</b></p> <p><b>Workers Forum review due to take place this quarter</b></p> <p><b>ON TARGET</b></p>	<p>Providing community and officers an opportunity to work together on planning processes and share good practice</p> <p>Raise profile of assembly and provide a public presence</p>
	<p>Develop "global" resources that have been</p>	<p>Identify gaps via consultation</p>	<p>Feb 2007</p>	<p>Brampton and West Melton Community Partnership</p>	<p>Limited partnership activity taking place after failure of external applications. Invited to social enterprise workshop</p>	<p>To transform the nature of service delivery so no-one is disadvantaged by where they live.</p>

2. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestones	Date	Lead Officer Organisation	Progress	Impact
	identified as gaps in existing provision				<p>Community audit taking place Opportunities opened up as part of extended schools agenda</p> <p><b>PROGRESSING</b></p> <p><b>3rdQuarter update</b></p> <p>Community audit has taken place. Details shared as part of extended schools process.</p> <p><b>ACTION COMPLETE</b></p>	Extended schools agenda is allowing for mapping of current services, statutory or voluntary provision

3. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestones	Date	Organisation / Lead Officer	Progress	Impact
<p><b>To provide a learning framework which enables everyone to reach their full potential</b></p> <p><b>To ensure that every child is able to achieve their full potential</b></p>	<p>RMBC's Children and Young Peoples Services to develop the Extended Services Project.</p> <p>RMBC's Children and Young Peoples Services to develop the Extended Services Project.</p>	<p>Perform an audit of school activities related to the Extended Services Core Offer to both provide a base line and gap analysis for future planning and to inform the Training Development Agency (TDA) of schools position relative to the core offer.</p> <p>Perform an audit of community based services that could assist schools in meeting the core offer</p> <p>Introduce Area Plan to Wentworth North school clusters for consultation on the 2007 – 08 plan.</p> <p>Work with existing childcare providers to ensure sustainable, quality assured provision across the area, in line with Ofsted standards.</p>	<p>Complete by 2010</p> <p>Review of audit by March 2007</p>	<p>RMBC Children and Young Peoples Services</p> <p>Chris Pope Anita Pickering Maria Bailey</p>	<p>Work to engage young people in activities likely to reduce nuisance and anti-social behaviour is a priority.</p> <p><b>ON TARGET</b></p> <p><b>3rdQuarter update</b></p> <p>First meeting of wath and Swintom extended shoolc clusters took place in January.</p> <p>Recruitment for locality managers proceeding</p> <p><b>ON TARGET</b></p>	<p>To transform the nature of service delivery so no-one id disadvantaged by where they live.</p>

3. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestones	Date	Organisation / Lead Officer	Progress	Impact
	Support the involvement of young people and the development of activity to raise the aspiration and attainment of young people	Continue projects with young people  Identify good practice		Wath Community Partnership Joyce Maleham	<p>No update available at present</p> <p><b>OFF TARGET</b></p> <p><b>3<sup>rd</sup> Quarter update</b></p> <p>Wath community partnership has reorganised itself after the loss of external funding.</p> <p>Youth work has been a priority and monies have been secured to run activities over Christmas and up to Easter.</p> <p><b>ON TARGET</b></p>	
	Work to engage young people in activities likely to reduce nuisance and anti-social behaviour	Aim to commission go - kart project in partnership with Life Project	May 2007	South Yorkshire Fire and Rescue Service Chris Lewis		

4. WENTWORTH NORTH						
Key/Community Priorities	Action	Milestones	Date	Organisation Lead Officer	Progress	Impact
<p><b>To promote physical activity, healthy lifestyles and mental well-being</b></p> <p><b>To improve the health and well being of the residents of Wentworth Area Assembly</b></p> <p><b>To target actions and tailor services so no-one is disadvantaged by where they live</b></p>	<p>To maintain health Area Profiles, which will help inform locality planning. This includes the consideration of any target groups (for example the elderly residents in Wentworth Parish and their community care requirements)</p>	<p>Updated Area Profile Locality planning informed by health profiles</p>	<p>April 2007 – March 2008</p>	<p>RMBC, Rotherham PCT FACT Team, PHS</p>	<p><b>ON TARGET</b></p>	
	<p>To use evidence from health profiles, lifestyle surveys, and health needs assessment to target health promotion initiatives, and to implement sustainable and evidence based activity in Wentworth North communities</p>	<p>Provision of rationale for initiatives Evidence based and sustainable health promotion activity</p>	<p>April 2007 – March 2008</p>	<p>RPCT, RMBC, communities, independent/voluntary sector</p>	<p><b>ON TARGET</b></p>	

#### 4. WENTWORTH NORTH

Key/Community Priorities	Action	Milestones	Date	Organisation Lead Officer	Progress	Impact
	To use evidence from health equity audits to address inequalities within the Area Assembly. (E.g. Breastfeeding and smoking cessation equity audits)	Equity Audits completed Prioritisation of service delivery based upon health equity audit	April 2007 – March 2008	Rotherham PCT Equality Audit development Worker, PHS	<b>ON TARGET</b>	
	To provide a Public Health perspective on community's articulated health concerns and link to evidence base practice	Public health perspective/evidence base provided. PCT and RMBC Planning better informed by community concerns and priorities	April 2007 – March 2008	Rotherham PCT, RMBC, communities, independent / voluntary sector, PHS	<b>ON TARGET</b>	
	To support the implementation of Smokefree Rotherham in Wentworth North Area Assembly	Smokefree environments People are protected from exposure to tobacco smoke	January 2007 onwards	RMBC, Rotherham PCT, Rotherham Chamber of Commerce, Community, Tobacco Control Co-ordinator	Smokefree information events held throughout the area Smokefree Rotherham implemented <b>Complete</b> <b>Complete</b>	
	Provide links to other PCT representatives from Provider services	Links made with wider PCT Increased awareness of Wentworth North issues	April 2007 – March 2008	Provider services PHS	<b>ON TARGET</b>	

4. WENTWORTH NORTH						
Key/Community Priorities	Action	Milestones	Date	Organisation Lead Officer	Progress	Impact
	To raise awareness and improve access to information to the local community on affordable warmth	Increased number of people taking benefit of Affordable Grants Improved energy efficiency of homes	April 2007 – March 2008	RMBC, Rotherham PCT, Voluntary & Independent Sector and the local community. Affordable Warmth Strategy group	<b>ON TARGET</b> <b>Roll out of RMBC project continues.</b> <b>Presence at area assembly meeting in January</b>	

5. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestones	Date	Organisation Lead Officer	Progress	Impact
<p><b>To target actions and tailor services so no-one is disadvantaged by where they live</b></p> <p><b>To reduce the incidence of anti-social behaviour, alcohol and drug related crime</b></p> <p><b>Support the development of Safer Neighbourhood Teams (SNTs) in Wentworth North</b></p> <p><b>To measure perceptions about the change in the quality of life within neighbourhoods</b></p>	Establish NAGs (Neighbourhood Action Groups) as part of the working of the SNT	<p>Establish three geographical priority neighbourhoods to act as the focus for coordinated activity</p> <p>Develop action plans to address key issues</p> <p>Review priority areas after six months</p>	Feb – July 2007	RMBC Safer Neighbourhoods Team Janet Greenwood	<p>Geographical priority neighbourhoods established.</p> <p>Action plans in place and being delivered against</p> <p>Short term wins showing benefits</p> <p>Priorities under review on October</p> <p><b>ON TARGET</b></p> <p><b>Priorities reviewed</b></p> <p><b>Task and finish groups set up to target actions to address key issues</b></p> <p><b>On target</b></p>	
	Inform residents in Wentworth North about the Emergency Planning process that exists within the RMBC	Emergency planning to form an agenda item at the Wentworth North area assembly	March 2008	RMBC Economic Development Services <b>Alan Matthews</b>	<p>Officers will take several months to provide presentations to each area assembly given existing corporate responsibilities</p> <p><b>PROGRESSING</b></p>	<b>To measure perceptions about the change in the quality of life within neighbourhoods</b>



5. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestones	Date	Organisation Lead Officer	Progress	Impact
					Emergency planning presentation delivered <b>Complete</b>	
	Reduce incidence of anti-social behaviour through the engagement of young people in positive activity within target communities	Run a six month pilot go- karting project Refer candidates to life project All participants to undertake First Aid certificate	October 2007	South Yorkshire Fire & Rescue Service Chris Lewis	External funding has been secured to run a go-karting project <b>COMPLETE</b>	Anti social behaviour by young people is a main identified community concern. This project seeks to engage with those young people identified at risk or disengaged and to deliver monitored and demonstrable outcomes
		Create Steering group to work with volunteers and statutory services to create interesting diversionary activity (incorporating training) for young people	Jan 2007	Swinton Community Partnership	Steering group established for sports and leisure facilities continues to meet and plan despite loss of paid worker. Working with Groundwork as project managers on play and sports facilities bid. NRF Area Assembly funding secured to project. <b>PROGRESSING</b> <b>Muga due to open in March</b> <b>Play and sports facilities project continues</b> <b>On target</b>	<b>To target actions and tailor services so no-one is disadvantaged by where they live</b>
	Develop close cooperation and liaison with local	Hold a Community Safety surgery at Partnership premises	Jan 2007 and	Swinton Community Partnership	Community safety surgery initiated. Illness and loss of funding led to service being	To transform the nature of service delivery so no-one id

5. WENTWORTH NORTH						
Key/Community Priorities	Actions	Milestones	Date	Organisation Lead Officer	Progress	Impact
	agencies including the youth service, police and community wardens		monthly from then on	Community Warden	withdrawn <b>COMPLETE</b>	disadvantaged by where they live.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	Democratic Renewal Scrutiny Panel
<b>2.</b>	<b>Date:</b>	21 <sup>st</sup> February 2008
<b>3.</b>	<b>Title:</b>	Quarter 3 Performance Report
<b>4.</b>	<b>Directorate:</b>	Chief Executive's Directorate (Strategic Human Resources/Legal and Democratic Services)

### **5. Summary**

This is the quarter three performance report for performance of Corporate Best Value Performance Indicators (Corporate Health Indicators) and Local Performance Indicators monitored and reported on by the Chief Executives Directorate.

### **6. Recommendations**

**Members are asked to note the performance of these key Corporate Best Value Performance Indicators and Local Performance Indicators.**

## **7. Proposal and Details**

Corporate Health Best Value Performance Indicator Information and Local Performance Indicator information is reported and presented by the Chief Executive's Directorate to the Deputy Leader and Cabinet Member for Finance and the Democratic Renewal Scrutiny Panel on a quarterly basis, with quarter 4 providing a year end report.

This report sets out quarter 3 performance in respect of both national and local targets.

### **Best Value Performance Indicators**

Overall there are 8 measurements against 6 national Best Value Performance Indicators (BVPIs) which the Chief Executive's Directorate is charged with reporting on (BVPI 11 has 3 targets to meet – appendix A attached). Where appropriate, staff numbers are given in brackets following percentage figures. Discrepancies between targets and actual performance are due to the calculation methodology and ongoing changes in the establishment.

Of the 8 measurements, 5 are categorised as green stars, and 3 as a red triangle (categorisation in accordance with performance plus). It should be noted that categorisation is based on comparisons between quarter 3 actual figures and the end of year target.

### **Status Green Star**

#### **BVPI 11a % of top 5% of earners that are women**

Target 45% (125 people) TQ Mets 46.17% TQ All Eng 42.45%

**Performance against this measure is currently well within the top quartile for All England Authorities.**

As at Quarter 3, performance against this measure stands at 44.36% (121 people) against a locally set target of 45% (125 people).

During 2006/07 this indicator slipped a quartile position and performance has declined when compared to 2005/06. This decline was largely due to restructuring within the organisation and re-drawing of pay lines, resulting in an increase in the 'Bar' for the top 5% threshold from salary scale PO10 to the top of salary scale PO12. However, quarters 2 and 3 have seen an improvement in reported performance due to a data cleansing exercise relating to how various staffing groups such as Education Advisors and some Casual employees were being represented within the overall establishment levels. This exercise has resulted in an increase in the organisation's overall FTE (full time equivalent) head count and Education Advisors now being included within the top 5 %

**BVPI 11c % of top 5% of earners with a disability**

Target 3.5% - TQ Mets 3.96% All Eng 4.83%

**Performance against this measure is currently well within the top quartile for Metropolitan Authorities.**

As at Quarter 3, performance against this measure stands at 3.64% (9.6) against a locally set target of 3.5% (9) with a Top Quartile Mets position of 3.96% and a Top Quartile All England target of 4.83%.

**BVPI 12 Days/shifts lost to sickness**

Target 9.25 days – TQ Mets 10.50 days TQ All Eng 8.34 days

**Performance against this measure is currently well within the top quartile for Metropolitan Authorities**

The green status shown against this indicator reflects a projected year end position of 8.59 days based on sickness levels during quarters 1, 2 and 3, against a locally set target of 9.25 days. Actual sickness for quarter 3 stands at 2.43 days.

Performance continues to increase against this indicator due to a number of factors including sickness performance clinics and improved reporting mechanisms. This increase in performance also contributes significantly to our efficiency agenda.

**BVPI 15 Ill Health Retirements**

Target 0.2% (25 people) TQ Mets 0.21% All Eng 0.10%

Performance against this measure currently stands at 0.11% (14) against a locally set target of 0.2% (25). As previously reported, the target for 05/06 was set as an all England target by ODPM, rather than by Authority type. From 06/07 Local Authorities have been allowed to set local targets.

**BVPI 17a % of BME Employees**

Target 2.9% TQ Mets 6.9% TQ All Eng 4.8%

The green status shown against this indicator reflects performance of 3% (379) during the third quarter against the locally set target of 2.9% (389 as at March 07).

Up until March 2007 this indicator was made up of two parts, defined as:

17a) The % of local authority employees from minority ethnic communities compared with the % of:

17b) economically active minority ethnic community population in the authority area

This target has therefore been set against historical data held in the 2001 Census. However, with effect from 1<sup>st</sup> April 2007 the second element of this indicator, 17b, has been deleted. It is important to understand the rationale for setting this target when comparing Rotherham's performance with that of Top quartile authorities.

### **Status Red Triangle**

#### **BVPI 16a % of Employees with a disability**

Target 3.5% (470 people) TQ Mets 3.06% TQ All Eng 3.89%

**Despite the red categorisation, performance against this measure is currently well within the top quartile for Metropolitan Authorities. The categorisation is in relation to the locally set target only. If this measure is retained in 2008 – 2009 this target will be re-considered.**

As at Quarter 3, performance against this measure stands at 3.33% (373) against a locally set target of 3.5% (470) with a Top Quartile Mets position of 3.06% and a Top Quartile All England figure of 3.89%.

Actions to improve – not applicable

#### **BV 14 Early Retirements (excluding ill health)**

Target 0.44% (54 people) TQ Mets 0.41% TQ All Eng 0.17%

Performance against this measure currently stands at 0.58% (71) against a locally set target of 0.44% (54).

In 2005/06 the All England target for this indicator was imposed by ODPM (as was). From 2006/07 Local Authorities have been allowed to set local targets and the 2007/08 target for Rotherham reflects that Metropolitan Councils are required to include teachers taking early retirement within this measure, whilst being unable to influence the number of teachers who wish to retire early.

Early indications for quarter 2 performance suggested that 40 teachers would give notice of early retirement with effect from 31<sup>st</sup> August 2007. However, in reality a total of 49 teachers gave notice of early retirement. As at quarter 3, of the 71 employees retiring early, 61 were Teachers.

Actions to improve: This indicator is irrecoverable from its red status for this financial year.

#### **BVPI 11b % of top 5% of earners from minority ethnic communities**

Target 3.5% (9 people) TQ Mets 3.96% TQ All Eng 4.83%

Performance against this measure currently stands at 1.51% (4) against a locally set target of 2.8% (7) with a Top Quartile Mets position of 4.83% and a Top Quartile All England target of 4.33%.

As per BVPI 11a this indicator also suffered in performance as a direct result of restructuring within the organisation and re-drawing of pay lines, resulting in an increase in the 'Bar' for the top 5% threshold from salary scale PO10 to the top of salary scale PO12.

Actions to improve:

A performance clinic with members was held on 10<sup>th</sup> July 2008 to analyse performance against BVPIs 11 a and b. The Assistant Chief Executive, Strategic HR informed the panel of actions being taken to improve performance against these measures, which included:

- Introduction of a standard statement on all adverts for posts at PO10 or above to encourage applications from BME, female and disabled individuals
- Management Development programme in partnership with Leeds Met University to support staff in developing management skills to enhance their ability to progress to jobs in the top 5%
- Involvement in South Yorkshire Projects – Talent Management and Workforce Planning
- Each directorate receiving improved performance data relating to each element of BVPI 11
- The Investors In Education initiative which involves the council working with young people to think about potential careers

However, it will take time before improvements against the two measures are seen. The council does have a low turnover rate of managers therefore restricting the opportunity to increase the top 5% earners from these specific groups.

### **Local Performance Indicators**

Strategic Human Resources

Details of local performance indicators measured and reported on by Strategic HR are attached at Appendix C. Of the eight indicators, two are status red:

**M3 Managers (total 168) attending management development centres** – Annual target 56, performance as at Qt 1: 10 performance as at Qt 2: 17. Qt 3: 27

**% Response to Reach-in survey** - Annual target 65%, performance as at Qt 1: 49.5% performance as at Qt 2: 56% Qt 3: 55%

## Legal and Democratic Services

As at quarter 1 the Legal and Democratic Services Local Performance Indicator suite was under revision with a view to being rationalised. The revised suite, including performance information for quarters 1 and 2 and 3 is attached at Appendix B for consideration and approval. As at quarter 3 all eleven indicators are status green.

## 8. Finance

Decreased sickness levels provide a financial saving for the Council which has been reported as a Gershon efficiency saving. The reduction in the number of staff retiring on the grounds of ill health, due to the stringent processes now in place, also provides a financial saving.

## 9. Risks and Uncertainties

Without performance monitoring and action on lower performance areas, the Council could be at risk of having failing services resulting in poor inspection/audit reports and public reporting of its shortcomings.

## 10. Policy and Performance Agenda Implications

Performance management enables the CEX Directorate to build on its areas of good practice and address any shortcomings identified, in order that customers get the best service possible. In addition, it enables the Council to identify weaker areas for action and improvement.

## 11. Background Papers and Consultation

Not applicable.

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**Appendix A**

**Corporate Health Best Value Performance Quarter 3 2007-08**

Ref. No	P.I Definition	Links	05/06 Top Quartile	06/07 Year End Actual performance (total)	1 <sup>st</sup> Qtr Apr 07 - Jun 07		2 <sup>nd</sup> Qtr July 07 - Sept 07		3 <sup>rd</sup> Qtr Oct 07 - Dec 07		4 <sup>th</sup> Qtr Jan 08 - Mar 08		Year End Target – 1.04.07 – 31.03.08	Year end outturn	Rag status	Direction of Travel from the last quarter.	Comments
					Actual performance	Total to date 1.4 - 30.6	Actual performance	Total to date 1.4 – 30.9	Actual performance	Total to date 1.4 – 31.12	Actual performance	Total to date 1.4.07 - 31.3.08					
<b>Corporate Priority – A Place For Everyone</b>																	
BV 11	a) The % of top 5% of earners that are women	CPA LPSA (CE)	All Eng 42.45% Mets 46.17%	41.78% (101)	41.5% (105)	na	43.9% (122)	na	44.36% (121)	na	na	na	45% (125)		Green	↑	This indicator is measured overall at year end as a snap shot of our position. Discrepancy between target & actual performance in numbers of staff is due to calculation methodology and changes in the establishment
	b) The % of top 5% of earners from minority ethnic communities	CPA LPSA (CE)	All Eng 4.33% Mets 4.83%	1.27% (3)	1.62% (4)	na	1.47% (4)	na	1.51% (4)	na	na	na	2.8% (7)		Red	↑	This indicator is measured overall at year end as a snap shot of our position. Discrepancy between target & actual performance due to calculation methodology and changes in the establishment

Ref. No	P.I Definition	Links	05/06 Top Quartile	06/07 Year End Actual performance (total)	1 <sup>st</sup> Qtr Apr 07 - Jun 07		2 <sup>nd</sup> Qtr July 07 - Sept 07		3 <sup>rd</sup> Qtr Oct 07 - Dec 07		4 <sup>th</sup> Qtr Jan 08 - Mar 08		Year End Target – 1.04.07 – 31.03.08	Year end outturn	Rag status	Direction of Travel from the last quarter.	Comments
					Actual performance	Total to date 1.4 - 30.6	Actual performance	Total to date 1.4 - 30.9	Actual performance	Total to date 1.4 - 31.12	Actual performance	Total to date 1.4.07 - 31.3.08					
	c) Top 5% of Earners: with a disability	CPA LPSA (CE)	All Eng 4.83% Mets 3.96%	2.99% (7)	3.75% (9)	na	4.06% (10.6)	na	3.64% (9.6)	na	na	3.5% (9)		<b>Green</b>	↓	This indicator is measured overall at year end as a snap shot of our position. Discrepancy between target & actual performance due to calculation methodology and changes in the establishment	
BV 16	a) The % of local authority employees declaring that they meet the Disability Discrimination Act 1995 definition compared with the % of:	CPA LPSA (CE)	All Eng 3.89% Mets 3.06%	3.2% (355)	3.26% (366)	na	3.26% (369)	na	3.33% (373)	na	na	3.5% (392)		<b>Red</b>	↑	This indicator was set using census data showing the economically active disabled population of Rotherham. Discrepancy between target & actual performance due to calculation methodology and changes in the establishment.	
	b) economically active disabled people in the authority area		Met top Q 19.93	18.9%	18.9%	na	18.9%	na	18.9%	na	18.9%	18.9%	18.9%	<b>N/A</b>	<b>N/A</b>	Figure derived from the 2001 census. This indicator definition is out to consultation because it does not accurately reflect those covered by DDA.	

Ref. No	P.I Definition	Links	05/06 Top Quartile	06/07 Year End Actual performance (total)	1 <sup>st</sup> Qtr Apr 07 - Jun 07		2 <sup>nd</sup> Qtr July 07 - Sept 07		3 <sup>rd</sup> Qtr Oct 07 - Dec 07		4 <sup>th</sup> Qtr Jan 08 - Mar 08		Year End Target – 1.04.07 – 31.03.08	Year end outturn	Rag status	Direction of Travel from the last quarter.	Comments
					Actual performance	Total to date 1.4 - 30.6	Actual performance	Total to date 1.4 - 30.9	Actual performance	Total to date 1.4 - 31.12	Actual performance	Total to date 1.4.07 - 31.3.08					
BV 17	a) The % of local authority employees from minority ethnic communities.	CPA	All Eng 4.8% Mets 6.9%	2.8% (353)	2.9% (371)	na	2.9% (364)	na	3% (379)	na	na	2.9% (389)		<b>Green</b>	↑	This target is set against the economically active BME population of Rotherham.	
<b>Corporate Priority – A Quality Service Provider</b>																	
BV 12	The number of working days/shifts lost due to sickness absence	CPA CP	All Eng 8.34 Mets 10.50	9.62 days	2.05 days	2.05 days	1.9 days	3.95	2.43			9.25 days		<b>Green</b>	↑		
BV 14	The % of employees retiring early (excluding ill-health retirements) as a % of the total work force  This indicator is limited to the staff in the official pension scheme.	CPA	All Eng 0.17% Mets 0.41%	0.47% (58)	3 retirees	0.02% (3)	0.43% (53)	0.46% (56)	0.12% (15)	0.58% (71)		0.44% (54)		<b>RED</b>	↓	Early indications for quarter 2 performance were that 40 teachers had given notice of early retirement with effect from 31 <sup>st</sup> August 2007 (as reported in qt 1). However, in reality 49 teachers gave notice.	

Ref. No	P.I Definition	Links	05/06 Top Quartile	06/07 Year End Actual performance (total)	1 <sup>st</sup> Qtr Apr 07 - Jun 07		2 <sup>nd</sup> Qtr July 07 - Sept 07		3 <sup>rd</sup> Qtr Oct 07 - Dec 07		4 <sup>th</sup> Qtr Jan 08 - Mar 08		Year End Target – 1.04.07 – 31.03.08	Year end outturn	Rag status	Direction of Travel from the last quarter.	Comments
					Actual performance	Total to date 1.4 - 30.6	Actual performance	Total to date 1.4 – 30.9	Actual performance	Total to date 1.4 – 31.12	Actual performance	Total to date 1.4.07 - 31.3.08					
BV 15	The % of employees retiring on grounds of ill health as a % of the total workforce	CPA	All Eng 0.10% Mets 0.21%	0.26% (32)	1 retiree	0.01% (1)	0.06% 7	0.07% 8	0.5% (6)	0.11% (14)			0.2% (25)		Green		

G:\Performance\BVPIs\BVPIs\07-08\Q1\Appendix A.doc

## 2007/08 Local Performance Indicators: Legal Services

## Appendix B

	Volume 2006/07	Target 2007/08	2007/08				Status	Comments
			Q1	Q2	Q3	Q4		
<b>Right to Buy</b> – Average turnaround time from receipt of plans to the position to issue of plans	<b>246</b>	Average no. of working days (10)	27 Matters 6.56 Days	41 Matters 3.90 Days	20 Matters 5.45 Days			This indicator is benchmarked against LA's in Y&H and will be reviewed throughout the year to ensure it remains challenging and in line with performance across the region.
<b>Grant of Leases</b> – Average turnaround time from receipt of full instruction to sending out of first draft to instructing officer	<b>39</b>	Average no. of working days (10)	2 Matters 3.50 Days	4 Matters 1.50 Days	3 Matters 3 Days			This indicator is benchmarked against LA's in Y&H and will be reviewed throughout the year to ensure it remains challenging and in line with performance across the region.
<b>Lease Renewals</b> – Average turnaround time from receipt of plans to sending out first draft	<b>Same Matter Type as above</b>	Average no. of working days (10)	6 Matters 8.33 Days	5 Matters 1.20 Days	4 Matters 3.75 Days			This indicator is benchmarked against LA's in Y&H and will be reviewed throughout the year to ensure it remains challenging and in line with performance across the region.
<b>Advice on Title</b> – To provide title advice within 10 working days of receipt of full instruction and taking into account 3 <sup>rd</sup> party provision of information	<b>117</b>	10 Working Days	89%	100%	100%			This LPI relies on the provision of information from 3 <sup>rd</sup> parties. Any actions of the 3 <sup>rd</sup> parties will be monitored to ensure there is no impact on performance.
<b>Number of Planning Regulatory</b> – Enforcement notices issued and served within 10 working days following receipt of full instruction and taking into account 3 <sup>rd</sup> party provision of information	<b>9</b>	10 Working Days	100%	100%	100%			This LPI relies on the provision of information from 3 <sup>rd</sup> parties. Any actions of the 3 <sup>rd</sup> parties will be monitored to ensure there is no impact on performance.
<b>Rent Possession Cases</b> – Average turnaround time from receipt of full instructions to issuing proceedings	<b>372</b>	Average no. of working days (8)	93 Matters 1 Day	33 Matters 1.50 Days	29Matters 1 Day			This indicator is benchmarked against LA's in Y&H and will be reviewed throughout the year to ensure it remains challenging and in line with performance across the region.
<b>Non School Attendance</b> – Average time between receipt of full instructions to laying information at court	<b>22</b>	Average no. of working days (5)	12 Matters 1 Day	10 Matters 1.20 Days	17 Matters 1.59 Days			This indicator is benchmarked against LA's in Y&H and will be reviewed throughout the year to ensure it remains challenging and in line with performance across the region.
<b>Successful outcomes</b> – As a % of criminal litigation where Legal Services has recommended that legal proceedings are to be pursued	<b>142</b>	100%	100%	100%	100%			

**2007/08 Local Performance Indicators: Legal Services**

<b><u>Member's LPI's</u></b>	<b>Volume 2006/07</b>	<b>Target 2007/08</b>	<b>2007/08</b>				<b>Status</b>	<b>Comments</b>
			<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>		
<b>Childcare</b> – Issue care proceedings within 3 working days of receipt of full instructions	<b>47</b>	3 Working Days	100%	100%	100%			
<b>Gas Injunction Cases</b> – Issued within 10 working days of receipt of full instructions	<b>710</b>	10 Working Days	100%	100%	100%			
<b>Customer Rating</b> - % rating of “excellent”		50%	N/A	N/A	28%			

### Strategic HR Local Performance Indicators – Appendix C

LPI	Supports Service Action Plan	2006/7 Outturn	2007/8 Target	2007/8				Status
				Q1	Q 2	Q 3	Q 4	
				Heart nominations (Team & Individual)	<b>Achieving</b> (Fairness, Excellent)	74	70	
Submissions to employee suggestion scheme	<b>Achieving</b> (Fairness, Excellent)	324	300	72	112 (184)	60 (244)		
M3 Managers (total 168) attending management development centres	<b>Achieving</b> (Fairness, Alive, Learning, Excellent)	49	56	10	7(17)	10(27)		
Leavers % (voluntary in brackets)	<b>Fairness</b> (Proud, Alive, Achieving, Excellent, Learning)	10.8% (6.8%)	11%	8.2% (4.8%)	12.2% (6.7%)	10.6% (6.1%)		
PDR's completed	<b>Achieving</b> (Fairness, Alive, Learning, Excellent)	71%	90%	71%	71%	71%		
% Response to Reach-in survey	<b>Achieving</b> (Fairness, Excellent)	61.5%	65%	49.5%	56%	55%		
Employees aged 16-24	<b>Fairness</b> (Proud, Alive, Achieving, Excellent, Learning)	4.8% (643)	5.75%	5.5% (753)	6.2% (823)	5.9% (801)		
Employees achieving level 2 (skills for life) in literacy or numeracy	<b>Achieving</b> (Fairness, Alive, Learning, Excellent)	483	500	42 (525)	24 (549)	11 (560)		

Note: Reach in survey – average response through the year assessed against annual target

Employees 16 – 24, 82 newly qualified teachers were set on for the new academic year in September

**DEMOCRATIC RENEWAL SCRUTINY PANEL**  
**Thursday, 17th January, 2008**

Present:- Councillor Whelbourn (in the Chair); Councillors Austen, Cutts, Foden, J. Hamilton and Pickering.

Apologies for absence were received from Councillors Johnston, Littleboy and Sangster.

Also in attendance were:- Parish Councillor A. Buckley, Debbie Heath (V.A.R. Representative) and Mr. R. H. Noble (Rotherham Hard of Hearing Society).

**53.           DECLARATIONS OF INTEREST**

There were no Declarations of Interest made.

**54.           QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

There were no questions from members of the public or the press.

**55.           ANALYSIS OF THE COMMUNITY LEADERSHIP FUND 2006-7 AND  
REVIEW OF MEMBERS FLEXIBILITY TO CARRY FORWARD UNDER-  
SPEND**

Consideration was given to a report submitted by the Community Leadership Manager and presented by Andrea Peers, Area Partnership Manager, which provided a summary of spending activity around the Elected Members' Community Leadership Fund for the year 2006/07.

The report examined the first twelve months of the Members' flexibility to carry forward any underspend from one financial year to the next.

The Scrutiny Panel noted that during the financial year 2006/07 Members committed £20,163.50 representing 65% of the total budget allocation of £31,500, with Members choosing to carry forward £11,336.50 representing 36% of the budget.

Those Members carrying forward funding were surveyed and those eleven Members that carried forward their full allocation indicated that they had identified projects in their early stages of development requiring funding at a later date or had set aside funding to deal with any pressing or urgent issues that may arise.

In terms of 2007/08 the total spend as at 8<sup>th</sup> January, 2008 stood at £26,355.15, representing 35.4% of the total budget allocation. This compared with 44.4% of the budget spent at this time in the last financial year.



Reference was made to the Local Government White Paper "Strong and Prosperous Communities" which advocated the further devolution of budgets to a local level. The Members' Training and Development Panel suggested that these proposals be examined in light of the implementation of the White Paper and consideration be given to the future role of the Community Leadership Fund. Whilst the increased allocation of £63,000 per annum for the Community Leadership Fund had been secured until the end of the financial year 2009/10, Local Authorities like Oldham delegated £3,000 per year to individual Ward Members with a further £3,000 per Ward to promote joint working.

Discussion and a question and answer session ensued and the following issues were raised and clarified:-

- Convening of the Members' Focus Group set up by the Members' Training and Development Panel to examine issues related to the Community Leadership Fund.
- Funding security and indications that this was secured for three years until the 2009/10 financial year.
- Publicity of the Community Leadership Fund to ensure community groups could access to prevent surplus going unused.
- The Members' Focus Group to meet as a matter of urgency to address any implications of the budget setting process.
- Support of this Scrutiny Panel for the value and use of the Community Leadership Fund.
- White Paper recommendations reinforcing budget allocation and spend by Members in the community.
- Withdrawal implications of community/area based budgets.
- The raising of expectations of funding in the community.

Resolved:- (1) That the performance of the Community Leadership Fund for 2006/07 be noted.

(2) That the ability of Members to carry forward underspend from one financial year to the next be extended for a further year with a maximum carry forward of one year's fund allocation (now £1,000) being imposed.

(3) That the Members' Focus Group nominated by the Members' Training and Development Panel be convened as a matter of urgency to look at the issues faced by the Community Leadership Fund.

(4) That any proposals to cut the funding of the Community Leadership

Fund be fully discussed with the Scrutiny Panel and the Cabinet Member for Communities and Involvement.

(5) That a Members' seminar be convened to look at the implications of the Community Leadership Fund arising as a result of the Local Government and Public Involvement in Health Act, 2007.

#### **56. REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

Consideration was given to a report presented by the Chief Elections and Electoral Registration Officer, which detailed how Section 16 of the Electoral Administration Act 2006 made changes to Section 18 of the Representation of the People Act 1983 requiring a review of polling districts and polling places. The report outlines comments received during the consultation and changes to polling arrangements since the start of the review.

The report detailed how the present polling arrangements were publicised through the Council's web pages, libraries and council offices. In addition political parties recently active in local elections, councillors, parish councils and members of parliament have been consulted direct. Meetings have been held with the Council's Access Officer and with the Access Audit Group.

As a result of the review several changes to polling stations were proposed and these were referred to in detail, laid out in the report and had already been approved by the Cabinet.

It was also necessary to alter arrangements for the polling station in Civic Building by the moving of it into the Central Library, making it fully accessible by all.

A question and answer session ensued and the following issues were raised and clarified:-

- The number of mobile polling stations and their locations.
- Reasonable distances between polling stations for the electorate, especially in rural areas.

Resolved:- That the changes outlined in the report be noted.

#### **57. BOROUGH COUNCIL ELECTIONS - 1ST MAY, 2008**

Consideration was given to a report presented by the Chief Elections and Electoral Registration Officer, which detailed the timetabled arrangements for the scheduled elections for the Council on 1st May, 2008.

Specific detail was provided on when the nomination packs would be ready, arrangements for the correction of minor errors in nomination papers, the use of common names, distribution of polling cards, the

processing of returned postal ballot packs, verification of signatures and dates of birth, the use of the Civic Building's ground floor training room for processing returned postal ballots. burden placed on the Electoral Services Team and the intention to count on the Friday after the election.

A question and answer session ensued and the following issues were raised and clarified:-

- Percentage of the returned postal ballot forms.
- To what extent were errors considered to be minor.
- Despatch dates for postal ballot papers.
- Fragmented legislation and the complexity of processes.
- Problems associated with a Parliamentary Election in the Autumn/Winter period.
- Making Members of Parliament aware of the complexity in conducting elections.

Resolved:-That the contents of the report be noted.

**58. MINUTES OF A MEETING OF THE DEMOCRATIC RENEWAL SCRUTINY PANEL HELD ON 13TH DECEMBER, 2007**

Resolved:- That the minutes of the meeting of the Democratic Renewal Scrutiny Panel held on 13<sup>th</sup> December, 2007 be approved as a correct record for signature by the Chairman.

**59. MINUTES OF A MEETING OF THE PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE HELD ON 7TH DECEMBER, 2007**

The Scrutiny Panel noted the minutes of the meeting of the Performance and Scrutiny Overview Committee held on 7<sup>th</sup> December, 2007.

**60. MINUTES OF A MEETING OF THE MEMBERS' CONSULTATION ADVISORY GROUP HELD ON 6TH DECEMBER, 2007**

The Scrutiny Panel noted the minutes of the meeting of the Members' Consultation Advisory Group held on 6<sup>th</sup> December, 2007.

**61. EXCLUSION OF THE PRESS AND PUBLIC**

The following item is likely to be considered in the absence of the press and public as being exempt under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (information relates to finance or business affairs).

**62. CHIEF EXECUTIVE REVENUE BUDGET PROPOSALS 2008/09**

Consideration was given to report presented by the Director of Policy and Performance, which set out the current position in relation to proposals for the budget setting process for 2008/09.

A number of potential areas for efficiencies were highlighted, in addition to budget pressures which may need additional investment.

The report drew specific attention to proposed actions for efficiency and investment and the impact of these proposals.

A question and answer session ensued and the following issues were raised and clarified:-

- The savings associated with the reducing of a Quality of Life survey for one year and the impact on data quality.
- Diversification of resources to meet a budget pressure through the loss of some income.
- Investment proposals and the carrying forward of the budget into subsequent years.
- Increased International Link activity.
- Actuarial savings in the Pension Scheme.
- Proactive action on the reduction in printing budgets and the receipt of information by electronic means.
- Making better use of clerical support.
- Increases in staffing to meet changes in legislation.
- Achievement of vacancy management targets.
- Achievement of a balanced budget.
- The delivering of efficiency proposals.

Resolved:- (1) That the report be received.

(2) That the current potential efficiencies and investments for the Chief Executive's Directorate proposed for the setting of the 2008/09 budget be noted.

**PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE**  
**19th December, 2007**

Present:- Councillor Stonebridge (in the Chair); Councillors Akhtar, Austen, Burton, Clarke, Doyle, Jack, McNeely, G. A. Russell, P. A. Russell and Whelbourn.

Also in attendance was Councillor Wardle (Chair of the Audit Committee)

An apology for absence was received from Councillor Boyes.

**117. DECLARATIONS OF INTEREST.**

There were no declarations of interest made at this meeting.

**118. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS.**

There were no questions from members of the public or the press.

**119. SCRUTINY REVIEW OF AREA ASSEMBLIES**

Further to Minute No. 45 of the meeting of the Democratic Renewal Scrutiny Panel held on 13th December, 2007, Councillor Whelbourn introduced the submitted report which set out the findings and recommendations of the review group. In so doing, he thanked everyone involved in the review.

The reasons for, and background to, the review were outlined in the report.

The findings of the review were that progress had been made, but there were some specific areas that needed addressing. Overall, it did not seem clear that there was a consistent, shared vision on what role Area Assemblies were meant to play and how co-ordinating groups fit into the Council's decision making structure. The terms of reference for co-ordinating groups and Area Assemblies were not in the Council Constitution and there was not wide knowledge of their existence. There was clarity needed on where Area Plans fit into the Council planning process, including their relationship with the Local Area Agreement, Compact and Sustainable Community Strategy.

Discussion and a question and answer session ensued and the following issues were covered:-

- need to support/strengthen the role of area assembly officers
- need for relevance and clear working to be seen
- concerns regarding the value given to area assemblies at senior officer level

- accountability of area partnership managers
- Local Area Agreement 2 and need to work more closely at local level
- need for information on local spend to assess that resources were following needs e.g. area cost codings in financial systems
- refreshed Community Strategy as a driver linking a top down Community Strategy with a bottom up community need

Resolved:- (1) That the recommendations from the Area Assembly Review Group be endorsed strongly and forwarded accordingly to Cabinet.

(2) That this Committee places on record its thanks and appreciation for the excellent work and effort of everyone involved in the review.

#### **120. BVPI 8 - PAYMENT OF INVOICES WITHIN THIRTY DAYS**

Further to Minute No. 59 of the meeting of this Committee held on 14th September, 2007, Sarah McCall, Performance Officer, presented the submitted report which detailed BVPI8 and how it measured the payment of undisputed invoices within 30 days.

The Council had agreed the following average annual targets for performance of BVPI8 with RBT

2007/08	96.3%
2008/09	97.0%
2009/10	97.5%

Following a drop in performance against this indicator in May, 2006 a series of measures were put in place by the Council and the situation improved steadily, although the final outturn figure for the year was 91% against a target of 95.9%.

Performance against BVPI8 was not as consistent as it should be and it was recognised that the Council should act to instil and embed good practice in this area and work was ongoing to this effect. Recent performance had achieved:

April	97%
May	95%
June	91%
July	91%
August	91%
September	91%

October	94%
November	96%

Average performance against BVPI for the year to date was 93.25%.

The Committee welcomed the improved position and, in order to get a clearer picture, requested that future reports included the number of GRN's issued. This request was for the total number of invoices each month by directorate. It was noted that, although this information was not yet available, efforts were being made to extract such information from CEDAR.

Resolved:- (1) That the information be noted and mitigating actions be supported.

(2) That everyone involved in working on this be thanked for their efforts and resultant improving position.

#### 121. PROCUREMENT LOCAL PERFORMANCE INDICATORS

Further to Minute No. 43 of the meeting of this Committee held on 27th July, 2007, Sarah McCall, Performance Officer, presented the submitted report setting out the details of the indicators developed to date, targets and the first and second quarters' reported performance.

Of the fourteen indicators (details of which were appended to the report):-

- six were status green with performance on or above target
- three were being baselined
- one was reported on a six monthly basis
- one commenced after September, 2007
- three were still under development

It was noted that, in respect of LPI13 (100% of contracts or framework agreements to be let with equality and diversity issues being considered at tender or pre-tender stage), the Procurement Panel had approved the reporting schedule be moved from six monthly to annually to align with the Equality Standards timescale.

It was also noted that work was ongoing to develop two further indicators:

- increase percentage spend with voluntary and community sector organisations
- percentage of contracts to be let with whole life costings being

considered at tender stage

Work was also being undertaken with Recycled Action Yorkshire on how best to report and record against:-

- 10% of value of materials in a new build development above 1,000 square metres to be from sustainable sources e.g. renewable, recyclable, eco-friendly

Resolved:- (1) That the current performance against the indicators developed be noted.

(2) That the amendments to the indicators be noted.

## **122. PROCUREMENT STRATEGY ACTION PLAN UPDATE**

Further to Minute No. 60 of the meeting of this Committee held on 14th September, 2007, Sarah McCall, Performance Officer, presented the submitted report which detailed how the Council's Corporate Procurement Strategy was based around the 4 key visions of the National Procurement Strategy:-

- Vision for Leadership, management and capacity
- Vision for partnering, collaboration and supplier management
- Vision for systems that allow business to be done electronically
- Vision for stimulating markets and achieving community benefits

Implementation of the Strategy was via four action plans corresponding to the visions and this report provided an update on progress against these action plans.

Discussion and a question and answer session ensued and the following issues were covered:-

- target dates relating to 3.05 (To implement document imaging)
- gateway challenge regarding procurement
- consistent use of the traffic light performance system
- developing and implementing a clear process for assessing advance payment requests
- base budget review of third sector funding



**12S PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE - 19/12/07**

- development of the voluntary community sector
- identifying resource and remit for strategic voluntary community sector post

Resolved:- (1) That the actions to implement the Procurement Strategy be noted and the ongoing actions be supported.

(2) That, with regard to the strategic voluntary community sector post, this matter be considered further at the next meeting and the following be invited:

- Councillor Mahroof Hussain (Cabinet Member, Communities and Involvement)
- Zafar Saleem (Community Engagement and Cohesion Manager)
- Janet Wheatley (Chief Executive, VAR)

**123. FLOODS IN 2007**

Further to Minute No. 114(A)(2)(a) of the meeting of this Committee held on 7th December, 2007, the Committee considered the following documents:

- Review of 2007 Summer Floods : Executive Summary of the Environment Agency
- The June 2007 Floods in Hull : Executive Summary of Independent Review Body's Final Report as commissioned by Hull City Council

Reference was made to the need for an update on the people situation and a look at the details of the Belwyn formula for compensation.

Reference was also made to the Pitt report and to the consultant's report which was expected in early January, 2008.

Resolved:- (1) That the information be noted.

(2) That this matter be considered further in February, 2008 pulling together the various documents referred to including emerging issues, pending litigation, the people situation and the Belwyn Formula.

(3) That, with regard to (2) above, John Healey, M.P. be invited to the meeting.

**124. CHILDREN AND YOUNG PEOPLE'S SERVICES - FORWARD PLAN OF KEY DECISIONS**

The Committee considered Minute No. 62 of the meeting of the Children and Young People's Scrutiny Panel held on 30th November, 2007 relating to the style and content of the Council's Forward Plan of Key Decisions.

The need to be as up to date as possible and informative for the general public was stressed.

Reference was made to the need to research the style and content of forward plans produced by other authorities.

Resolved:- That examples of forward plans be sourced and the matter be considered at a future meeting.

**125. MINUTES**

Resolved:- (1) That the minutes of the meeting held on 7th December, 2007 be approved as a correct record for signature by the Chairman.

(2) That with regard to Minute No. 115 (g) (Closure of Footpaths), Cath Saltis liaise with Area Partnership Managers and Area Assemblies to communicate the required frameworks and procedures to the community.

**126. WORK IN PROGRESS**

Members of the Committee reported as follows:-

(a) Councillor Whelbourn reported ongoing work regarding the NRF review.

(b) Councillor Akhtar reported :

- a promising six monthly progress report regarding the Leewood Close play area
- the community use of school buildings review was expected to be complete by the end of January, 2008
- the January, 2008 meeting of the Regeneration Scrutiny Panel was to receive a presentation from Andrew Bedford on virement to which all Members were welcome

(c) Councillor Burton reported that the review of Youth Services was complete and a report would be submitted in due course.

**127. CALL-IN**

The Chairman reported receipt of a call-in regarding Minute No. 162 of the meeting of the Cabinet Member for Regeneration and Development held on 10th December, 2007 relating to the "Consultant's Report Re: Bramley Traffic Scheme".

Resolved:- That the call-in be heard at the next scheduled meeting on Friday, 18th January, 2008.

**PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE**  
**18th January, 2008**

Present:- Councillor Stonebridge (in the Chair); Councillors Akhtar, Austen, Boyes, Burton, Clarke, Doyle, Jack, McNeely, G. A. Russell, P. A. Russell and Whelbourn.

Also in attendance were :

Councillor Wardle (Chair of the Audit Committee)  
Councillor Hussain (Cabinet Member for Communities and Involvement  
for items 131 and 132(2) below

Councillors Dodson, Ellis, Hodgkiss, Smith and Thirlwall for item 130 below

**128. DECLARATIONS OF INTEREST**

Councillors Ellis and Smith declared a prejudicial interest in Minute No. 130 below (Call-In – Consultant’s Report re Bramley Traffic Management Scheme).

**129. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

There were no questions from members of the public and the press.

**130. CALL IN - CONSULTANT'S REPORT RE BRAMLEY TRAFFIC MANAGEMENT SCHEME**

The Chairman welcomed everyone to the meeting and the process was explained.

The Committee considered Minute No. 162 of the meeting of the Cabinet Member for Regeneration and Development Services held on 10th December, 2007 regarding proposed amendments to the Bramley Traffic Management Scheme. Also considered was the report that was submitted to the above meeting.

Councillor Ellis, supported by Councillors Dodson, Hodgkiss and Thirlwall, summarised the objections to the proposals as being :-

- the decision was made before all the necessary and appropriate information was available in that :

(a) the Consultant’s report was not available to the Cabinet Member

(b) the household survey was not part of the papers considered

(c) the Task and Finish Group had not reported their findings

(d) no other options than the recommendations were costed

- Councillor Smith could be viewed as not impartial and therefore not open to other options in that he had stated publicly on previous occasions that the scheme was successful and it would not be changed

Councillor Ellis elaborated on the summary as follows:-

- only the officers' interpretation of the Consultant's report was considered
- the Task and Finish Group was asked by the Chief Executive to delay their report so that consideration could be given to the Consultant's report
- officers indicated that the Consultant's report was not available electronically for consideration
- 85% of the respondents to the 7000 household survey were dissatisfied with the scheme : traffic did not flow well, congestion, difficult journeys and a negative impact on the village centre itself
- the Task and Finish Group, properly established through the Area Assembly with clear terms of reference, was looking at the broader picture than just traffic. Non consideration of the Group's work was undermining the work/contact with residents. There was no mention of the Group in the report considered by the Cabinet Member. Other area assemblies had established task and finish groups to input to traffic issues

Councillor Thirwall added:

- the scheme had been designed by engineers based on traffic flows rather than village centres
- the 'Manual for Streets' adopted by the Council covering the successful integration of traffic, streets and other activities had been taken on board by the Task and Finish Group
- only 1% of respondents to the survey were in favour of the scheme and the above points were made at the respective Cabinet Member meeting including the proposed accelerated timeframe of the Task and Finish Group to facilitate their report being considered by the Cabinet Member
- nothing would have been lost by delaying the decision until the report of the Task and Finish Group was available

Councillor Smith, Cabinet Member for Regeneration and Development Services, responded as follows:-

- the Task and Finish Group had been set up contrary to Council Policy and the membership of the Group had been determined by the appointed Chair
- the following Co-ordinating Committee of the area assembly made no mention of the 'established' Task and Finish Group or its composition
- not set up within Council policy, any reference to the Task and Finish Group should be ignored
- two other Task and Finish Groups, that had been established properly in accordance with Council policy, were working with EDS on schemes
- there was no avenue, under Council policy, for Task and Finish Groups to report direct to Cabinet Member meetings
- the decision was based on recommendations from the Consultants and a report from competent professionally qualified officers on improvements to a scheme that was already working
- the accident rate had reduced by 50% since the introduction of the scheme
- other options were considered by the Consultants and by officers
- the scheme was based on traffic movement not cost
- the proposed improvements were covered/requested in the survey : the improvements were outlined
- of the 7008 households, 2196 responded indicating 4000 not bothered enough to respond
- the proposed improvements were decided based upon the information available

Councillor Smith then responded to questioning from the sponsors of the call-in, areas covered being :-

- nothing to prevent consideration of the findings of the Task and Finish Group
- problems associated with the basic design of the traffic management scheme
- membership of the Task and Finish Group
- methodology of figures used regarding the accident rate

Councillor Smith had no questions for the sponsors of the call-in

At this point in the proceedings the Chairman sought clarification regarding the establishment, status and membership of the Task and Finish Group.

The Chairman then invited Councillor Smith to sum up.

Councillor Smith summed up as follows:-

- WSP Consultants were highly qualified
- the Consultant's report was a post implementation operational review of the scheme
- this was a good scheme and previous opportunities to call-in decisions on the scheme had not been pursued
- meetings had taken place with Councillor Thirlwall and the Chair of Bramley Parish Council to iron out issues relating to the scheme
- in 20 months operation there had been little response from the public about the scheme
- the decisions taken were to improve an already successful traffic management scheme
- other schemes were on the books and would receive input from properly constituted Task and Finish Groups

The Chairman invited Councillor Ellis to sum up.

Councillor Ellis summed up as follows:-

- this was viewed solely on traffic management issues when it was a much bigger picture for the village of Bramley. It was not just about moving cars and traffic flows
- the decision was made without four key pieces of information:
  - (a) Consultant's report
  - (b) household survey results
  - (c) report of the Task and Finish Group
  - (d) no other options were costed
- eight major amendments were being proposed at a cost of £270,000 which was not 'tweaking' the scheme

- welcome most of the changes proposed through best practice
- throughout the process, the Cabinet Member had stated consistently in public that the scheme was successful and didn't need to change

The sponsors of the call-in and Councillor Smith, Cabinet Member for Regeneration and Development Services, together with Karl Battersby (Strategic Director of Environment and Development Services), Ian Ashmore (Principal Traffic Officer) and Ken Wheat (Transportation Unit Manager) answered, where possible, questions from the Committee covering:-

- number of times the scheme had been considered by Council
- background to the request for a traffic management scheme in Bramley
- total cost of removing the traffic management scheme
- exactly which proposed improvements the sponsors of the call-in were objecting to
- input of Councillors Ellis and Thirlwall to the early consultation stages of the traffic management scheme
- understanding of ramifications of the scheme
- current status of the Task and Finish Group and its report
- membership/remit of the Task and Finish Group
- Cabinet Member's awareness of issues raised by sponsors of the call-in
- background to Bramley Action Group
- recommendations of the Task and Finish Group report
- support within Bramley for and against the traffic management scheme

At the conclusion of the questioning, Councillors Ellis and Smith left the room and the Committee deliberated.

Resolved:- That the call-in request be not supported.

(Councillors Ellis and Smith declared a prejudicial interest in the above item and left the room at the conclusion of the questioning from the Committee and prior to the Committee's deliberations)



**131. NEW EUROPEAN MIGRATION**

Councillor Hussain, Cabinet Member for Communities and Involvement, introduced a report by the Chief Executive, which provided information on the impact and opportunities for the Rotherham Borough presented by new European migration. It also summarised the results of a self assessment carried out by the Council's Directorates to develop and promote good practice on migration and the integration of new migrant communities.

The report provided specific information and guidance on:-

- The Background
- Current migrant population data for EU A8 Accession countries.
- Self assessment and developing good practice.
- Initial findings from self assessment within RMBC Directorates.
- Current strengths.
- Areas for Development.
- Next Steps.

Resources were currently being realigned within services, where necessary, to tackle the challenges above. Any future increasing demand on services would require more accurate financial planning and further research was recommended to identify any hidden costs that were currently absorbed within mainstream services.

The Institute of Community Cohesion (iCoCo) had recently carried out research into the scale and impacts of migration at the local level for the Local Government Association (LGA). They had made recommendations relating to recognising the impact of migration within funding.

One possibility they had suggested, was to include an allowance for migration in grant formulae, which could be likened to the current judgemental allowance for population 'sparsity'. This, they state, could go some way to meet the extra costs experienced by those areas which were consistently the focus of migration. Another approach they had suggested, which they state would be more sensitive to short-term changes, would be to allow bidding against a mobility fund where major and rapid shifts in population could be demonstrated. The reason for this would be to counterbalance, to some extent, the distorting effects of basing three year grant funding on 2004 estimates of population.

The Government had also announced £50 million investment over the next three years to promote community cohesion and support local authorities in preventing and managing community tensions.

Migration into Rotherham offered many opportunities for the borough in terms of economic, social and cultural development. However, these benefits may not be realised without commitment and co-ordinated action at a local level to manage the integration of new migrant communities

successfully. Failure to identify new migrant communities moving into Rotherham, carry out an assessment of their needs and potential impacts on local settled communities, co-ordinate service provision and resources and manage the integration of new migrants into local communities could result in community tensions and inadequate service provision and resource allocation.

Discussion and a question and answer session ensued and the following issues were covered:-

- workshop/conference held on 17th January, 2008
- health and social care
- education/social/cultural issues
- understanding local population change and information sharing with partner organisations
- areas for development
- pressures on voluntary service
- translation needs/resources/services
- reporting/monitoring arrangements

Resolved:- (1) That the results of the self assessment be noted.

(2) That the following actions be supported:-

- Community Engagement and Cohesion Manager to lead and co-ordinate the Council's response to new European migration issues, reporting to the Cabinet Member for Communities and Involvement, Cabinet, CMT, the New Arrivals Working Party, the Local Strategic Partnership Community Cohesion Partnership and Rotherham Partnership Proud Board.
- For information to be provided to Members on new European migration into Rotherham, possible future trends and the opportunities and challenges that migration provides to the Borough.
- To share information and good practice on New European Migration in Rotherham and plan a way forward.
- Arrangements for a conference during January, 2008 for Partner agencies, voluntary and community sector organisations. The purpose of this will be to share information and good practice, and begin development of a coordinated approach to respond to current and future demographic changes caused by migration.
- Request, via the Local Strategic Partnership, that Partners undertake a similar mapping exercise (using the I&DeA toolkit, adapted as appropriate) prior to the proposed January conference, to facilitate sharing good practice and coordinating responses.

- Community Engagement and Cohesion Manager to seek support from Government Office of Yorkshire and the Humber on sharing good practice across the region.
- Continue the assessment of the needs of new migrant communities (including further research to assess impacts on services) and recommend responses to identified needs.

(3) That a further report be submitted, to include timetable/target dates, following which the monitoring/reporting arrangements be agreed.

### **132. MINUTES**

Resolved:- (1) That the minutes of the meeting held on 19th December, 2007 be approved as a correct record for signature by the Chairman.

(2) That, with regard to Minute No. 122(2), Lesley Daballe (VAR) indicated that a future resources paper was being discussed which would impact on the provision of the proposed strategic voluntary community sector post.

### **133. WORK IN PROGRESS**

There was nothing specific to report.

### **134. CALL-IN ISSUES**

There were no formal call in requests.

### **135. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 (financial/business affairs).

### **136. BUDGET UPDATE**

Andrew Bedford, Strategic Director of Finance, gave a powerpoint presentation in respect of the above.

The presentation covered:-

- Budget process to date
- Provisional 2008/09 Local Government Finance Settlement
- Area based grants
- Summary statement of projected spend

- Summary statement of projected resources
- Budget pressures
- Budget process
- Financial Services budget 2008/09

Discussion and a questions and answer session ensued and the following issues were covered:-

- Working Neighbourhoods Fund and utilisation methodology
- impact of job evaluation/equal pay issues
- Council tax receipts
- SIP's
- Community Leadership Fund
- service delivery from the Council's budget and how such was monitored
- efficiency gains
- method of delivery
- duplication of budgets
- consistency of information presented

Resolved:- That the information be noted and Andrew Bedford be thanked for his presentation.

**PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE**  
**1st February, 2008**

Present:- Councillor Stonebridge (in the Chair); Councillors Akhtar, Austen, Clarke, McNeely, G. A. Russell, P. A. Russell and Whelbourn.

Apologies for absence were received from Councillors Boyes, Burton and Jack.

**137.       DECLARATIONS OF INTEREST**

Councillor Stonebridge declared a personal interest in item 144 below (Local Involvement Networks).

**138.       QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

There were no questions from members of the public and the press.

**139.       CONTRIBUTION OF THE VOLUNTARY AND COMMUNITY SECTOR TO THE CHILDREN AND YONG PEOPLE'S PARTNERSHIP - UPDATE**

Further to Minute No. 5 of the meeting of this Committee held on 8th June, 2007, Paul Robinson (Voluntary Sector Development Worker) and Cathrine White (Joint Chair) of the Children, Young People and Families Voluntary Sector Consortium presented the submitted report updating Members on the progress made so far following the Task and Finish Group action plan.

Submitted was the report considered by the Children and Young People's Strategic Partnership at its meeting on 17th July, 2007 setting out issues, progress made and outstanding actions. Also submitted was the latest update position since the report to the Strategic Partnership.

Discussion and a question and answer session ensued and the following issues were covered:-

- sustainability
- concerns regarding the possible closures of Rotherham MIND and Youth Start due to lack of resources
- strategic movement of resources
- development of voluntary sector strategy
- joint training : procurement and voluntary sector managers
- joint procurement group and identification of blockages
- Independent Local Solutions

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- marketing strategy and marketing toolkit for smaller organisations
- working with Community and Mental Health Services
- basing services on needs of young people regardless of where service provision comes from
- funding position
- LPS : Chief Executive level discussions regarding ongoing aspirations and delivery
- specific implications of budgets for voluntary sector. It was noted that the Proud Theme Board had responsibility for performance managing the strategic priority around a 'Thriving Third Sector'. Being aware of emerging national, regional and local problems of funding for the voluntary/community sector, a performance clinic, involving partners and Government Office, was held in December, 2007. The improvement plan was currently being reviewed before going to the LSP Board for consideration.
- linking up of Independent Local Solutions and Public Sector Procurement Work
- costs of Independent Local Solutions
- transitional funding
- need for proper commissioning process
- concerns that voluntary sector organisations not getting continued funding would put tremendous pressure on services
- the way forward

Resolved:- (1) That the information be noted.

(2) That the progress made be welcomed.

(3) That the actions proposed so far be supported.

(4) That the respective elements be referred for consideration to the Cabinet Member for Children and Young People's Services and to the LSP Proud Theme Board.

**140. STRONG, SAFE AND PROSPEROUS COMMUNITIES, STATUTORY GUIDANCE CONSULTATION**

Steve Eling, Principal Policy Officer, presented the submitted report which detailed how the Local Government and Public Involvement in Health Act

2007 (c. 28) provided for the issuing of statutory “Best Value” guidance that local authorities must have regard to. The scope of this guidance covered governance and engagement including a duty to involve; establishing and agreeing a vision and priorities including Local Area Agreements and delivering priorities including commissioning, a mixed economy and sustainable funding.

The Government had published a draft of the guidance for consultation ahead of bringing the provisions into effect. This report provided views from across the Council’s Directorates and the Rotherham Partnership on the issues raised in the consultation and recommendations for a response. The consultation would close on 12th February, 2008.

The consultation raised questions from the Government, which were set out in the report.

Whilst the policy direction was largely being driven by the Government, it would be for local authorities to shape how they were implemented at the local level.

This consultation was one of many either already published, or expected in the near future, that took forward detail of the White Paper proposals, providing draft guidance; Regulations and Orders. Directly linked to the duty to involve was a further consultation “Local Petitions and Calls for Action” with a closing date of 20th March. This would be the subject of a future report. Also currently out to consultation was “Streamlining Local Development Frameworks”, which included a new draft Planning Policy Statement (PPS) 12 “Creating Strong, Safe and Prosperous Communities through Spatial Planning”. The two consultations directly inter-related. Environment and Development Services would report on the Streamlining Local Development Frameworks consultation.

A further consultation “Principles of representation: A framework for effective third sector participation in Local Strategic Partnerships” was running concurrently. This clearly inter-related with the Local Strategic Partnership governance aspects of the Strong, Safe and Prosperous Communities, Statutory Guidance consultation from a third sector perspective. Voluntary Action Rotherham was leading on this within the Rotherham Partnership.

In Rotherham, a detailed set of workstreams had been produced for the implementation of the White Paper proposals and associated documents. The workstreams reflected the fact that there was a complex set of inter-related issues and actions making up a broad reform agenda. The scoping of work against each of the workstreams in a co-ordinated approach was ensuring that the Council was fully on track with all detailed developments. This was enabling the Council to develop its own proposals, maximising the robust policy intelligence, advice and support

available. Detailed reports were prepared for consideration and decision in relation to each aspect of the White Paper proposals as they were consulted on or brought forward for implementation. Considering and responding to the issues raised in this Government consultation was an integral part of the Council's implementation plan process.

There were no direct financial implications associated with this report, however, there would be implications arising from the implementation of the White Paper Proposals. The Government's overall national costs estimated for implementation of the White Paper proposals suggested that new costs would be covered by efficiencies with any extra costs over and above being funded by the Government.

Risks were being identified on an ongoing basis as work on each of the implementation workstreams was developed. Issues arising from this consultation paper had been included in the Council's implementation plan, including risk analysis.

The Committee discussed the proposed responses to the submitted questions which had been approved by Cabinet at its meeting on 23rd January, 2008.

Resolved:- (1) That the proposed response to the Government's consultation as set out in the report be supported.

(2) That further reports be prepared detailing implementation recommendations for the requirements set out in the guidance.

#### **141. LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 (C.28) NEW SCRUTINY FUNCTIONS**

Cath Saltis, Head of Scrutiny Services, introduced and Steve Eling, Principal Policy Officer, presented the submitted report providing an overview of the principal new functions for scrutiny arising from the Local Government and Public Involvement in Health Act 2007 (c.28).

Whilst detailed Regulations and Guidance were still awaited, the main implications had been assessed and work undertaken preparing for implementation. Bringing the new duties into effect would require a change to the Council's constitution.

The report covered:

- scrutiny of relevant partners
- Police and Justice Act 2006 (c.48)
- National Health Service Act 2006 (c.41)
- Local Involvement Networks (LINKs)



- referral of local government matters to scrutiny
- referral of crime and disorder matters to scrutiny
- Members to seek to resolve matters in their ward
- headline issues for consideration

Discussion and a question and answer session ensued and the following issues were covered:-

- need for a special meeting to consider this matter
- need for a report to Cabinet on resource/capacity issues
- understanding of the interlinked legislation
- penalties for non compliance of partners
- knowledge of statutory remit regarding scrutiny of partners
- composition of the crime/safety committee

Resolved:- That this matter be considered further at a 'time-out' session on 15th February, 2008.

**142. LOCAL AREA AGREEMENT/COMMUNITY STRATEGY REFRESH UPDATE**

Vince Roberts, Partnership Manager, presented the submitted report, which set out the current position with regard to the Rotherham Community Strategy Refresh process and the 2008-2011 Local Area Agreement. Progress was in line with the agreed refresh timescale.

A summary draft of the updated Community Strategy 2008-2011 was included and presented to Members for consideration, along with an emerging list of indicators taken from the National Outcome and Indicator set that could form the basis of our second Local Area Agreement 2008-2011.

It was proposed to review and update the current 2005-2010 Community Strategy in light of a number of developments both nationally and locally and the refresh process, therefore, focused on ensuring that our existing Community Strategy was updated to ensure compliance with statutory guidance, reflected key issues emerging from the Local Government White Paper and was fit for purpose. A full re-write was not proposed and the overarching vision and themes had not changed. In essence, the emphasis was on ensuring that the Strategic Priorities contained within

the Strategy were fit for purpose for the next three years. Throughout the process cross reference had been made to the new National Indicator Set and related guidance that was published on the 20th November, 2007.

The current position with regard to the Community Strategy refresh and the next steps were outlined.

Reference was made to the potential list of Indicators that could form the basis of the 2008-2011 Local Area Agreement. Each had been identified following work by the Theme Managers in consultation with partners. These were subject to additional work following discussions with the Chief Executive Officers Group, Government Office and Cabinet. It needed to be emphasised that this was 'work in progress' as there were a number of variables and unknowns.

The cost of the refresh and production of the revised documents was to be met within existing budgets. Major costs related to consultation costs for partnership events £2,000, design and print costs, based on 500 copies of each document were estimated to be £ 12,000.

The key risks around the project were ensuring buy in to both the process and the refreshed strategy and plan across the Council and partners, given the tight timescale for delivery. Delays in information being made available from central Government for example in relation to indicator definitions and the reward could impact on the ability to deliver the plans by the proposed date.

Discussion and a question and answer session ensued and the following issues were covered:-

- Best Value/scrutiny reviews
- feeding through of indicators to Members
- update on current targets
- input from Area Assembly area plans

Resolved:- (1) That the emerging list of potential indicators that form the basis of the 2008-2011 Local Area Agreement be supported.

(2) That the direction of travel in refreshing the Community Strategy and Local Area Agreement 2008-2011 and the further steps to completing this work be supported.

#### **143. CORPORATE PLAN REFRESH**

Julie Slatter, Head of Policy and Performance, presented the submitted report which provided an update on progress in the refresh of the corporate plan. The report provided a draft of the revised Corporate Plan and a summary of the next steps.

The refresh was running alongside the refresh of the Community Strategy to ensure that the Corporate Plan aligned with and reflected the Community Strategy. In addition, this had enabled the Council to ensure that development and review of the Corporate Plan had informed the emerging strategic objectives, performance measures and targets in the Community Strategy.

The current position with the Corporate Plan Refresh and the next steps were outlined and referred to in the report.

Comments were welcomed on the proposed timeline for approval of the Community Strategy and Corporate Plan.

In order to ensure that the plan fully reflected Directorate priorities and issues and that targets set within the plan were challenging, but achievable, Directorates were continuing to contribute to the Corporate Plan to ensure key issues were reflected and that targets were robust and challenging, but achievable and based on robust data.

Timelines for agreeing the targets against agreed measures for inclusion in the Corporate Plan would be completed alongside the work on the Community Strategy and Local Area Agreement.

The cost of the refresh and production of the revised documents was to be met within existing budgets. Major costs included consultation costs for partnership events £2,000, design and print costs, based on 500 copies of each document were estimated to be £ 12,000.

The key risks around the project were ensuring buy in to both the process and the refreshed strategy and plan across the Council and partners, given the tight timescale for delivery. Delays in information being made available from Central Government for example, in relation to Local Area Agreement targets, could impact on the ability to deliver the plans by the proposed date.

A presentation on the latest position would be given to an all Member seminar next Tuesday, 5th February, 2008.

Members welcomed the refresh of the Corporate Plan. Reference was made to the corporate plans of partners needing to demonstrate the golden threads of the Community Strategy.

Resolved:- (1) That the proposed draft refreshed Corporate Plan and emerging Strategic Priorities be noted.

(2) That the emerging list of potential Indicators be noted.

(3) That the next steps for completing the Refreshed Corporate Plan be supported.

(4) That the proposed timescales for agreement of the Corporate Plan and Community Strategy be supported.

(5) That any comments on the draft be forwarded to the Chief Executive's Office as part of the consultation process.

#### **144. LOCAL INVOLVEMENT NETWORKS (LINKS)**

Further to Minute No. B121 of Cabinet held on 9th January, 2008, Julie Slatter, Head of Policy and Performance, presented the submitted report which provided background information on the new ways for patients and the public to be involved in decisions about the operation of health and social care services through the establishment of Local Involvement Networks (LINKs) The Local Government and Public Involvement in Health Act set out a duty for all social services authorities to make arrangements for LINK activities to take place, through a contract with a host organisation. The report, therefore, provided an update on progress to date and set out the timetable for the procurement of the 'Host' organisation.

Local authorities would be under a statutory duty to establish LINKs, with guidance to ensure a consistent approach. The Department of Health had plans to publish full guidance on LINKs now that the legislation had Royal Assent and had consulted on draft regulations for LINKs, more detail on this was provided as part of the report.

The report also provided further information on:-

- Role of the Host.
- Role of the Council.
- Progress in Rotherham to date.
- Next Steps.
- Consultation on the regulations for Local Involvement Networks (LINKs).

Funding for LINKs would be made available via an annual targeted non-ring fenced area-based grant to local authorities under Section 31 of the Local Government Act, 2003. This arrangement allowed Councils to set-up a separate budget for LINKs activities. Each authority would receive a base-line amount of £60,000, plus an additional amount based on the Relative Needs Formula (RNF). It had now been confirmed that this would be £160,000, per year for the next three years.

The total funding package would contain three strands, the Council's contract management costs, host organisation support function costs and

LINK expenditure costs. The Council would, therefore, need to develop a detailed costing for the contract and performance management activity that would be required.

The procurement process was being supported by RBT at a cost which was capped at £7,000. This may reduce dependent on the volume of tenders received. The £3,000 balance of the initial £10,000 grant, would be used to support communications and consultation activity and to pay expenses associated with the Expert Advisory Team consultancy.

The development of the LINK offered a positive opportunity for local people to have a greater say in health and social care service provision. It would, however, be important for the Council, its partners and the host organisation to ensure that the LINK was representative and diverse and was successful in engaging hard to reach groups and individuals.

There was a risk that any delay in carrying out the procurement which delayed the contract issue date beyond April, 2008 may require the Council to establish transitional arrangements which could incur additional expense.

As the grant would be part of the area based grant and non ring fenced it was proposed that reports be made to the Rotherham Partnership to advise of the requirement to procure a host and the role and remit of the LINK, and to secure partnership agreement on the use of grant to support the LINK.

It was noted :-

- the deadline for registering interest to be the 'host' expired on 25th January, 2008
- an all day stakeholder event was taking place on 25th February, 2008 facilitated by Brenda Cooke, Centre for Public Scrutiny

Discussion and a question and answer session ensued and the following issues were covered:-

- tender process and elected Members involvement
- elected Members involvement in stakeholder event
- overview/governance structures
- management of the 'host'
- need to ensure rigour of the commissioning process
- scrutiny representation on the working group

Resolved:- (1) That the contents of the report be noted.

(2) That the proposals for use of the free consultancy advice provided by the Centre for Public Scrutiny (CfPS) Expert Advisory Team be supported.

(3) That the response to the LINKs Regulations consultation as now submitted, be noted.

(4) That Councillors Doyle and G. A. Russell be nominated as the scrutiny representatives on the Working Group.

(5) That a further report be submitted on the rigor of the commissioning process.

(Councillor Stonebridge declared a personal interest in the above item being a board member of the Centre for Public Scrutiny)

**145. FLOOD ISSUES**

Cath Saltis, Head of Scrutiny Services, presented the submitted report relating to the above and proposing a future meeting with the various organisations involved in the response to this Summer's flooding, to ensure an effective borough wide response to any future emergency.

Resolved:- That the information be noted and arrangements be progressed, as now discussed, for a future meeting with the various organisations.

**146. MINUTES**

Resolved:- That the minutes of the meeting held on 18th January, 2008 be approved as a correct record for signature by the Chairman.

**147. WORK IN PROGRESS**

Members of the Committee reported as follows:-

(a) Councillor Whelbourn reported:

- possible work with regard to the use of plain English throughout the Council
- The Community Leadership Fund focus group held its first meeting yesterday

(b) Councillor McNeely reported:

- a request as to how the progress of partnership working could be monitored through the overview and scrutiny process

- the February meeting of the Sustainable Communities Scrutiny Panel would be considering:
  - Safer Neighbourhood Teams Review
  - Respect Agenda Update
  - Housing Strategy 2008-11
  - 'Here's the Deal' – update from the Compact Monitoring Group
  - 2008/09 Budget update

(c) Councillor Stonebridge reported:

- Area Assemblies review had been presented to Cabinet by Councillor Whelbourn
- Advice Centres Review was nearing completion
- only one interview remained as part of the Use of Consultants review

**148. CALL-IN ISSUES**

There were no formal call-in requests.

**NEW ARRIVALS WORKING PARTY**  
**Wednesday, 30th January, 2008**

Present:- Councillor Sharman (in the Chair); and Councillor Hussain.

Apologies for absence:- Apologies were received from Councillors Ellis, Kirk, Rushforth and S. Wright.

**12. MINUTES OF MEETING HELD ON 21ST NOVEMBER, 2007**

The minutes of the previous meeting, held on 21<sup>st</sup> November, 2007, were agreed as a correct record.

**13. NEW ARRIVALS FROM EASTERN EUROPE - IMPACT ON CHILDREN AND YOUNG PEOPLE'S SERVICES**

Agreed:- That consideration of this item be deferred until the next meeting of this Working Party.

**14. NEW EUROPEAN MIGRATION**

Consideration was given to a report of the Community Engagement and Cohesion Manager providing information on the impact and opportunities for the Rotherham Borough presented by new European migration. The report also summarised the results of a self assessment carried out by this Council's Directorates to develop and promote good practice on migration and the integration of new migrant communities. The self assessment process had highlighted certain areas for further development, in relation to new European migration, as follows:-

- delivering vision and leadership and understanding population change;
- community cohesion;
- education and schools;
- housing;
- employment and skills;
- community safety;
- health and social care;
- child protection.

Agreed:- (1) That the report be received and its contents noted.

(2) That the results of the self assessment carried out by this Council's Directorates, as summarised in the report submitted, be noted.

(3) That a seminar about new European migration be held later in the year for all Members of the Council.

**15. CASE RESOLUTION PROGRAMME**



The Asylum Project Team Leader gave a verbal update on the above Programme. There was still little progress from the Home Office, therefore it was anticipated that the Programme would be extended beyond March, 2008.

Discussion took place on the housing accommodation for new arrival families.

Agreed:- (1) That the progress of the Case Resolution Programme be noted.

(2) That the Asylum Project Team Leader prepare a briefing note for Councillors about housing accommodation for new arrival families.

(3) That the Asylum Project Team Leader prepare a briefing note for the three local Members of Parliament about the Case Resolution Programme.

#### **16. ASYLUM PROJECT TEAM - BUDGET**

The Asylum Project Team Leader submitted a report containing the budget position for the period April to December, 2007 and also a projection to the end of the current financial year, 31st March, 2008. The report showed that income was currently exceeding expenditure and that the current level of expenditure was on target.

The Working Party noted the difficulties of setting future budget projections, until information had been received from the Home Office about the probable number of new arrivals in the Rotherham Borough area.

Agreed:- That the report be noted.

#### **17. DATE OF NEXT MEETING**

Agreed:- That further meetings of the New Arrivals Working Party be held on the following dates:-

- Wednesday, 12<sup>th</sup> March, 2008, commencing at 9.00 a.m.
- Wednesday, 21<sup>st</sup> May, 2008, commencing at 9.00 a.m.
- Wednesday, 23<sup>rd</sup> July, 2008, commencing at 9.00 a.m.